



Association for Career Technical Education of Arizona ~ Helping Teachers Create Students' Futures

Meeting Agenda
Board of Directors Meeting
Saturday, September 12, 2020
10:30 am – 12:00 pm
Virtual

Topic: ACTEAZ Fall Retreat
Time: Sep 12, 2020, 07:30 AM Arizona
Join Zoom Meeting
<https://us02web.zoom.us/j/87117545254>

Welcome **Dr. Randy Kimmens**

Quorum Verification and Review of Agenda **Dr. Randy Kimmens**

Consent Agenda **Dr. Randy Kimmens, Pam Ferguson**

Action Items:

- Approval of July 9th, 2020 Minutes
- Shredding of 2013 –2014 documents according to Retention Policy, Officer will sign-off on documents before shredding

Treasurer's Report **James Hawk and Shelly York**

Action Items:

- Financial Update
- Adoption of Annual Budget
 - Explanation and Discussion
 - Signers on Banking Accounts (Stephen Weltsch, James Hawk, Shelly York)

Additional Items:

- Student Scholarship Checks mailed to colleges

Pam will review with Affiliates to continue to file with the IRS and to keep Corporation Commission Reports up to date.

ACTEAZ Premier Series**Debra Zurcher and Shelly York**

- New Premier Series Coordinator
- Mini Summer Conference
- Virtual Classes
- Classes Report
- Future Goals
- E-Mail for ACTEAZ Premier Series. PremierSeries@acteaz.org

Fellow Program Report**Maya Milhon**

- 2020 Fellows Graduates
- New Fellows
- New Format Report
- Fellows Team: Maya Milhon, Mike Neu, Heather Webb, Michelle Bohon

Executive Directors' Report**Pam Ferguson and Shelly York**

Discussion Items:

- Taxes will be filed by November 15, 2020 deadline
- National ACTE Conference Virtual – November 30 – December 4th.
- National Quality Association Award Application due October 15, 2020.
- ACTEAZ Insurance Policies – Travelers Liability and Officer Insurance has been renewed and was paid in July 2020 and new social media insurance paid for one year.
- ACTEAZ/ACOVA Mid-Winter Conference, February 4-5, 2021
- National Policy Seminar Crystal Gateway Marriott, March 22 thru 24, 2021
- Region V
 - National and Regional Fellows Opportunities
 - ACTEAZ members on Region V Committees
 - Rachael Mann – ACTE Region V Policy Committee
 - Lori Luzier – Awards Committee
 - Susan Leon – Nominating Committee
 - Region V Leadership Conference in Lake Tahoe, Nevada, TBD

ADE Report**Cathie Raymond**

Action Items:

- **Continuance of Designated Lobbyist, Tina Norton**
 - Paperwork will be submitted by Tina Norton to Secretary of State with updated information on our Alternate Lobbyists on behalf of the Board of Directors
 - Tina will continue to file our reports as needed since she is the Designated Lobbyists.
- **Alternate Lobbyists**
 - Randy Kimmens, Rashaan Kimmens, Lisa Doll, Stephen Weltsch, James Hawk, Jennifer Brooks
 - Names to be removed from ACTEAZ Alternate Lobbyists List - Curt Bertelsen who has completed his officer term

Discussion Items:

- Advocacy Agenda to be approved as part of Strategic Plan during November 2, 2020 Meeting
- 501 C6 nonprofit can endorse CTE issues; we cannot endorse candidates

ACTEAZ Contracts**Dr. Randy Kimmens/Pam Ferguson**

Action Items:

- ACTEAZ/ACOVA Mid-Winter Conference February 2-4, 2022
- Corporate Consulting Contracts or 1099 Consultants
- Association Election Voting Contract
- Summer Conference Hotels Contracts, Computer Labs, and other contracts in relation to the Summer Conference
- Exhibitor Contracts
- Technology and Computer Contracts
- Service Contracts
- Rent Contracts
- Professional Development Contracts
- Employee Documents as needed
- Others that may come up for Association

2020 – 2021 Board of Directors Meetings**Dr. Randy Kimmens**

ACTEAZ Fall Retreat

September 12, 2020

8:00 am – 12:00 pm

Virtual

ACTEAZ Board of Directors Meeting

November 2, 2020
4:00 pm -6:00 pm
Virtual

ACTEAZ Board of Directors Meeting

January 11, 2021
4:00 pm -6:00 pm
Virtual

ACTEAZ Board of Directors Meeting

March 1, 2021
4:00 pm -6:00 pm
Virtual

ACTEAZ Board of Directors Meeting

April 19, 2021
4:00 pm -6:00 pm
Virtual

ACTEAZ Summer Conference Annual Board of Directors Meeting

July 17th, 2021
5:00 pm-6:30 pm
Westin La Paloma

Affiliate and Special Group Representatives

(Please make sure you have filled out form for Secretary to include in minutes)

- ABEA, Chris Liebelt-Garcia
- AATA, Reta Yanik
- AZ Curriculum Consortium, Tammy Bonner
- ACOVA, Craig Lunt
- AME, Jon Oldfield
- ATIEA, Phil Howardell
- AZHCEA, Dina Chavez
- Business / Community Partnerships Mike McAfee/Michael Perey
- Career Technical Districts, Amy West
- Community College, Dr. James Perey
- Counseling Representative, Rick Scaife
- FACS Ed, Sara Lazar
- Fellowship Program, Maya Milhon, Mike Neu, Heather Webb, Michele Bohon
- Financial Review, Lori Luzier and Dennis Esparza
- Junior High Representative, Dennis Esparza
- University Representative, Nicole Hampton
- Workforce Development, Jennifer Kaufman-Fourness

Reminder: Please turn in or e-mail report form to Jennifer Brooks to be included in minutes

Good of the Order

Dr. Randy Kimmens

Adjournment

Dr. Randy Kimmens

Action Item:

- Adjournment

Next Meeting Reminder:

November 2, 2020

4:00 pm-6:00 pm

Virtual