



## Board of Directors Meeting Agenda

**February 7, 2019**  
**Friday, 1:00 pm – 3:00 pm**

Prescott Resort and Conference Center  
1500 Highway 69, Prescott, AZ 86301  
In Granite Mountain Conference Room

**NOTE: This meeting will start right after the Midwinter Luncheon so please know it might start as early as 12:45 if you are calling in.**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/427195125>

You can also dial in using your phone.

**United States: [+1 \(646\) 749-3112](tel:+16467493112)**

**Access Code: 427-195-125**

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**Call to Order and Establish Quorum is Met**

**Lisa Doll**

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**Consent Agenda**

**Lisa Doll**

**Action Items:**

- Approval of Minutes from January 6, 2020 Board Meeting.
- Contracts signed for:
  - Prescott Resort for 2021 Mid-Winter Conference
  - Exhibitor Contracts for Drayage and Electrical AZ Cine
  - Computer Lab for Summer Conference Contract to be signed
  - Arizona Corporation Paperwork for 2019-2020 signed and filed

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**Treasurer's Report**

**James Hawk, Shelly York**

**Action Items:**

- File for Financial Review Balance Sheet
- 1099's Went Out by January 31<sup>st</sup> Deadline to 1099 Recipients
- EPL Tax Group e-filed 1099's to IRS with Lisa's signature as President
- Rules this year for 1099's to Federal Government-by January 31
- Consultants over \$600 and LLC's Receive 1099's – which were mailed to addresses provided on W-9 to ACTEAZ

## **Arizona Legislative Report to the Board**

**Tina Norton**

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- Support in the Legislature
- ACTEAZ List of Advocacy Items
- Advocacy Form Online
- Discussion of what Board will Sponsor as ACTEAZ Legislative Items

## **Leadership Continuum Update**

**Lisa Doll**

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## **ADE Report**

**Cathie Raymond**

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- Updates at ADE CTE
- Perkins V Report Update
- State CTE Strategic Plan Update

## **Elections for 2020-2021 Pres-Elect, Treasurer and Member-at-Large**

**Randy Kimmens**

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## **Executive Directors Report**

**Pam Ferguson**

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- ACTE National Policy Seminar (March 29th-April 1, 2020).
  - NPS Delegation List
  - NPS Congressional Appointments (Hill Visits)
  - Who is going to NPS? Please let Pam know you are attending?
  - Materials for Congressional Offices
- Circle of Distinction for Class of 2020 Recommendations
- Region V April 21-25, 2020 (Lake Tahoe)
  - Region V Awards (Due to the ACTE Portal by March 1, 2020)
  - E-Mails for all Awards Eligible to go on to Region V sent to Region V Awards Coordinator
  - Awards Competition at Region V is now the video
  - Publication Entries from Arizona for Region V will be submitted-due March 1<sup>st</sup>.

## **Mid-Winter Report**

**Pam Ferguson, Shelly York and James Grieshaber**

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- ACTEAZ appreciates the 20-year partnership with ACOVA
- Mid-Winter Program- great job by all
- Thanks to our Keynote Mr. Chris Thomas
- Thanks to Presenters, Exhibitors, Attendees and Fellows
- ACTEAZ Scholarship Money Report

## **Premier Professional Development Series Update**

**Deb Zurcher**

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- Sessions Report
- Summer Conference Sessions

- Some ones we will be looking at:
  - Expense Reimbursements
  - 1099 Procedures
  - Board not paid during year for services for being on the Board of Directors

**ACTEAZ Fellowship Program****Mike Neu, Heather Webb, Julie Stockwell**

- Application for 2020-2021
- Session at Summer Conference for First Time Attendees
- Other News

**Curriculum Consortium Update and Partner****Tammy Bonner**

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**ACTE Summer Conference****Pam Ferguson, Shelly York, Tony York**

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- Summer Conference Program Cover
- Theme CTE: Beyond the Classroom
- Mobile App
- Sessions
- Keynote Discussion
- Program Hotel Venues (Hilton El Conquistador and Westin LaPaloma)
- Hotel Rooms open March 16<sup>th</sup> - Issues send e-mail to Pam
- Overflow Hotels-Embassy Suites and if needed Westward Look
- Registration
- Contracts in place for 2020, 2021 and 2022 with El Conquistador and Westin (Contracts for 2023 and 2024 will need to be signed in 2021)
- Sponsors Needed
- Invitations to Supt. Hoffman and State Board President
- Special Education will be added to conference areas
- Affiliate Time Slot in Session Program to promote your affiliate
- Counselor Sessions on Friday, Saturday and Sunday
- Poster/Fair Share Session on Wednesday Morning Before Awards
- Buses will run between El Conquistador and Westin)
- Bag Sponsors for \$500.00
- Exhibitor Area:
  - Drawing in Exhibitor Area (Dedicated Time)
- Hotel Drawing (2 Keynote and 2 Breakfast)

**Summer Conference Awards Update****Stephen Weltsch**

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- Due Date is February 19, 2020
- Form is now online and submitted online
- Be sure and nominate colleagues or business partners
- Make sure membership is current to nominate or be eligible for some awards
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by Executive Committee

- Due Date is February 19, 2020
- Form is now online and submitted online
- ACTEAZ, ACOVA, AOAC and the CTED's are Sponsors, and ATIEA

**ACTEAZ Website****Tony York**

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- CTE Month: February- Information and Handouts on Website
- Summer Conference Website

**Reports by Affiliates and Special Group Representatives**

Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Brody McGuire)
- ABEA (Chris Liebelt Garcia)
- ACOVA (Debbie McIntosh)
- AME (Hector Reyes)
- ATIEA (Brady Mitchell)
- AZHCEA (Dina Chavez)
- Business / Community Partnerships (Mike McAfee)
- Community College Occupational Administrators (James Perey)
- FACS Ed (Shawn Morris)
- Fellowship Program (Christine Nelson)
- Financial Review (Dean Petersen/ Lorie Luzier)
- Guidance & Counseling ASCA (Rick Scaife)
- Joint Technical Districts (Amy West)
- University Representative (Nicole Hampton)
- Workforce Development Representative (Jennifer Kaufman)

**Good of the Order****Lisa Doll**

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**Adjournment****Lisa Doll**

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**Next ACTEAZ Board Meeting**

April 20, 2020  
4:00 P.M. – 6:00 PM  
West-MEC