Record of Minutes

Board of Directors Meeting
Monday, April 22, 2019
4:00 pm – 6:00 pm
West-Mec
5487 North 99th Avenue
Glendale, AZ  85305

In Attendance

Executive Board Members Present:

Curt Bertelsen, Lisa Doll, Amanda Nolasco, James Hawk, Rahsaan Bartet and Stephen Weltsch. Via phone: Rachael Mann

Board of Directors Members Present:

Dean Petersen, Rick Scaife, Jim Grieshaber, Christine Nelson, Brady Mitchell, Nichole Hampton, Dennis Esparza, Joel Wakefield. Via phone: Jennifer Kaufman, Patty Pastor, Tammy Bonner, Cathie Raymond

Fellows Present:

Maya Milhon and Denise Darre

Consultants/Employees Present:

Pam Ferguson, Shelly York, Deb Zurcher, Christina Benavidez and Tony York

Call to Order

Meeting called to order at 4:04 pm by Curt Bertelsen

Quorum verified.

All present welcomed, personal introductions given.
Minutes

Action Item

- Approval of Minutes from February 8, 2019
- Motion made by Dennis Esparza and seconded by Lisa Doll. All approved.

Consent Agenda

- ACTE National Policy Seminar (March 25 to March 27, 2019). We had 35 attendees. All eleven of our Congressmen and Senators were presented with Arizona CTE Materials.
- National ACTE Membership - Make sure you are a National Member.
- National Vision Conference in Anaheim, CA, (December 4, 2019 to December 7, 2019). If attending, please call for hotel reservations. Registration is open now. [www.acteonline.org](http://www.acteonline.org)
- ACTEAZ continues to participate in ABEC.

Treasurer’s Report

- Review of Accounts by James Hawk, Treasurer and Shelly York, Asst Executive Director
- Cristina is back and Workman’s Comp is now being paid yearly rather than thru ADP so that if we don’t have any lapses if we don’t run a payroll.
- Update on meeting with NBA bank
- Reviewed balance sheet
- Reviewed CD options
- Update on meeting with NBA bank

Action Item: Approval of Review of Accounts

Motion made by Christine Nelson and seconded by Nichole Hampton. All approved.

Financial Review

Action Item: File for Financial Review – April 1, 2019

Report on Financial Review by Dean Petersen and Lori Luzier. Motion made by Dennis Esparza and seconded by Rashaan Bartet. All approved. Letter on report will be filed for Membership

Arizona Legislative Report to the Board

- CTE bills did not make it forward
ADE Report

- Report by Cathie Raymond, ADE Associate Supt of CTE and State Director
- First meeting for career exploration – looking to develop K-12 model
- April 30th - Strategic Plan meeting
- May 7th – State Plan Meeting for Perkins V
- Feel good with where we are at
- Transition plan goes to the Board next week
- Getting ready for summer conference
- Hired Skills USA Advisor and FBLA State Advisor. Hired 3 full time grant specialists
- Directors’ meeting will take place at summer conference

Executive Director’s Report

Pam Ferguson reported the following:

- Circle of Distinction – please send names to Pam for suggestions to Circle
- MCCC – thank you for the contribution for the mobile app. Special thanks to Daniel Barajas and Jennifer Kaufman-Fourness
- Working on more sponsorships and exhibitors

Midwinter Survey Results

- Report by Shelly York
- Look up data results in the Live binder
- Overall people were very satisfied

Region V Awards in Montana

- Lori Luzier won for Counseling and Guidance
  - Bob Weir won Administrator of the Year
  - Innovative Program, Beth Francis, Pima JTED
  - ACTEAZ won three of the five Publication Awards: Website, Conference Program and Membership Brochure
- Region V Educator of the Year looking into this more to see if we can offer next year.
  ACTE National has split the Post-Secondary Award into two categories. ACTEAZ will study their revision.
Elections for 2019-2020

Lisa Doll, Vice-President, reported on the candidates for voting. Candidates reviewed by the Nominating Committee.

- President Elect – Randall Kimmens
- Vice President – Stephen Weltsch
- Secretary – Jennifer Brooks
- Members at Large – Anne Dozeman-Wisener and Lindsay Duran

Shelly will contact the company to send in all the information. Review member list. Goal is to take elections live May 6th and close on May 24th.

Premier Professional Development Series Updates

- Report by Debra Zurcher
- Retreat scheduled for this Friday – review courses 6/10 will be reviewed
- Pre work has been assigned to create updates and changes
- Sept – Beginning of April 14 classes resulting in 288 participants
- 7 scheduled by end of year
- All 10 classes offered at summer conference and they are almost full
- Looking at embedding technology into all classes and worktime during the class

ACTEAZ Fellowship Program

Thanks to Christine Nelson, Mike Neu, Julie Stockwell and Heather Webb

- Applications available April 1st – Due May 17th
- Busy summer conference
- 10-3 Fellows Meeting with a panel of 6 graduated Fellows
- Panel 45 min
- Social Media 45 min
- Leadership 45 min
- Helping out at conference
- 3:30 pm – 5:00 pm New Timer’s Session

Updates on Curriculum Consortium

- Report by Tammy Bonner and Lisa Doll
- Very busy May and June working side by side with ADE
- Hired a new Assistant Director – Ashley Fergus
- Next quarterly meeting is 4/24/19
- Working on Auto Curriculum
Summer Conference 2019 – CTE: The Power of Infinite Possibilities

- Summer Conference Sessions Starting Friday
- Keynote: Ken Shelton
- Summer Conference Website
- Conference Hotels - let Pam know if you need a room
- Overflow Hotel--Embassy Suites and Westward Look
- Exhibitors and Exhibitor Contract
- Affiliate Receptions

Please let Pam Ferguson know when receptions or lunches are so we can bring greetings from ACTEAZ.

Receptions involving alcohol at conference – must go through hotel – cannot bring in your Own. That is a state law. Also be sure and hire a bartender since it involves liquor.

Awards

- Awards are Currently Being Read and will be posted on ACTEAZ Website when announced.
- Amanda Nolasco, ACTEAZ Vice-President is chairing the Awards Committee.

Scholarships

- Scholarships are currently being read
- Scholarships Sponsored by ACTEAZ, ACOVA, CTED’s, AOAC, ATIEA
- Nicole Hampton is Chair of the Scholarship Committee

Leadership Continuum Initiative Update

Lisa Doll reported on Leadership Continuum

- Meeting earlier this morning
- Mentor breakfast at summer conference
- Looking to move career exploration down to 5th grade
Reports by Affiliates and Special Group Representatives

- AATA - no report given
- ABEA - no report given
- ACOVA - getting ready for summer conference – Marc Perna is the keynote for ACOVA during summer conference. Meeting with ADE coming up
- AME - no report given
- ATIEA - ready for summer conference – reaching out to business and industry for round table speakers
- AZHCEA - no report given
- Business/Community Partnerships – No report given
- Community College Occupational Administrators– given with workforce development
- FACS Ed – no report given
- Fellowship Program- report provided previously in minutes
- Financial Review - report provided previously in minutes
- Guidance and Counseling ASCA
  - Great chance for K-12 school counselors to collaborate on areas where they need support and share areas where they are excelling.
  - Advance CTE/ASCA Workshop in March. Empowering Students to Pursue their Career Goals. FREE Pilot – one of four states chosen.
  - CTE knowledge. Advocacy. Our legislative consultants are still meeting with lawmakers to gain support regarding the line in the Governor’s budget for more school counselors/social workers.
  - Supported Senator Sean Bowie’s Suicide Prevention Bill.
  - Certification Changes. Collaborated with the State Board of Education to change the language for obtaining a school counseling certificate – broadens the pool of who can become a school counselor – AzSCA is excited for these changes to ensure we have available certified counselors if the Governor’s budget for more school counselors is approved.
  - ACT FREE Workshops in SY 19-20 How to use Pre ACT Data/ACT Academy – FREE service that includes FREE online ACT tutoring
- CTED – no report given
- University Representative – No report
- Workforce Development – great conversations about more post-secondary faculty being present at summer conference

Good of the Order

- CTE was a topic of conversation at the ASBA conference
- Thanks for all the work you do everyday
Adjournment

Motion to adjourn by Christine Nelson and Seconded by Dean Petersen. Motion passed. Meeting adjourned at 5:30 pm.

Next ACTEAZ Board Meeting
July 13, 2019
Time: 5:00 pm - 6:30 pm
Westin La Paloma

Minutes Respectfully Submitted for Approval by:

Amanda Nolasco,
ACTEAZ Vice-President