



## Record of Minutes

### Board of Directors Meeting

Monday, April 22, 2019

4:00 pm – 6:00 pm

West-Mec

5487 North 99<sup>th</sup> Avenue

Glendale, AZ 85305

### In Attendance

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#### Executive Board Members Present:

Curt Bertelsen, Lisa Doll, Amanda Nolasco, James Hawk, Rahsaan Bartet and Stephen Weltsch. Via phone: Rachael Mann

#### Board of Directors Members Present:

Dean Petersen, Rick Scaife, Jim Grieshaber, Christine Nelson, Brady Mitchell, Nichole Hampton, Dennis Esparza, Joel Wakefield. Via phone: Jennifer Kaufman, Patty Pastor, Tammy Bonner, Cathie Raymond

#### Fellows Present:

Maya Milhon and Denise Darre

#### Consultants/Employees Present:

Pam Ferguson, Shelly York, Deb Zurcher, Christina Benavidez and Tony York

### Call to Order

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Meeting called to order at 4:04 pm by Curt Bertelsen

Quorum verified.

All present welcomed, personal introductions given.

## Minutes

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### Action Item

- Approval of Minutes from February 8, 2019
- Motion made by Dennis Esparza and seconded by Lisa Doll. All approved.

## Consent Agenda

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- ACTE National Policy Seminar (March 25 to March 27, 2019). We had 35 attendees. All eleven of our Congressmen and Senators were presented with Arizona CTE Materials.
- National ACTE Membership -Make sure you are a National Member.
- National Vision Conference in Anaheim, CA, (December 4, 2019 to December 7, 2019). If attending, please call for hotel reservations. Registration is open now.  
[www.acteonline.org](http://www.acteonline.org)
- ACTEAZ continues to participate in ABEC.

## Treasurer's Report

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- Review of Accounts by James Hawk, Treasurer and Shelly York, Asst Executive Director
- Cristina is back and Workman's Comp is now being paid yearly rather than thru ADP so that if we don't have any lapses if we don't run a payroll.
- Update on meeting with NBA bank
- Reviewed balance sheet
- Reviewed CD options
- Update on meeting with NBA bank

### **Action Item: Approval of Review of Accounts**

Motion made by Christine Nelson and seconded by Nichole Hampton. All approved.

## Financial Review

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### **Action Item: File for Financial Review – April 1, 2019**

Report on Financial Review by Dean Petersen and Lori Luzier.

Motion made by Dennis Esparza and seconded by Rashaan Bartet. All approved.

Letter on report will be filed for Membership

## Arizona Legislative Report to the Board

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- CTE bills did not make it forward

## **ADE Report**

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- Report by Cathie Raymond, ADE Associate Supt of CTE and State Director
- First meeting for career exploration – looking to develop K-12 model
- April 30<sup>th</sup> - Strategic Plan meeting
- May 7<sup>th</sup> – State Plan Meeting for Perkins V
- Feel good with where we are at
- Transition plan goes to the Board next week
- Getting ready for summer conference
- Hired Skills USA Advisor and FBLA State Advisor. Hired 3 full time grant specialists
- Directors' meeting will take place at summer conference

## **Executive Director's Report**

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Pam Ferguson reported the following:

- Circle of Distinction – please send names to Pam for suggestions to Circle
- MCCCCD –thank you for the contribution for the mobile app. Special thanks to Daniel Barajas and Jennifer Kaufman-Fourness
- Working on more sponsorships and exhibitors

## **Midwinter Survey Results**

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- Report by Shelly York
- Look up data results in the Live binder
- Overall people were very satisfied

## **Region V Awards in Montana**

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- Lori Luzier won for Counseling and Guidance
  - Bob Weir won Administrator of the Year
  - Innovative Program, Beth Francis, Pima JTED
  - ACTEAZ won three of the five Publication Awards: Website, Conference Program and Membership Brochure
- Region V Educator of the Year looking into this more to see if we can offer next year. ACTE National has split the Post-Secondary Award into two categories. ACTEAZ will study their revision.

## **Elections for 2019-2020**

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Lisa Doll, Vice-President, reported on the candidates for voting. Candidates reviewed by the Nominating Committee.

- President Elect –Randall Kimmens
- Vice President – Stephen Weltsch
- Secretary – Jennifer Brooks
- Members at Large – Anne Dozeman-Wisener and Lindsay Duran

Shelly will contact the company to send in all the information. Review member list. Goal is to take elections live May 6<sup>th</sup> and close on May 24<sup>th</sup>.

## **Premier Professional Development Series Updates**

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- Report by Debra Zurcher
- Retreat scheduled for this Friday – review courses 6/10 will be reviewed
- Pre work has been assigned to create updates and changes
- Sept –Beginning of April 14 classes resulting in 288 participants
- 7 scheduled by end of year
- All 10 classes offered at summer conference and they are almost full
- Looking at embedding technology into all classes and worktime during the class

## **ACTEAZ Fellowship Program**

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Thanks to Christine Nelson, Mike Neu, Julie Stockwell and Heather Webb

- Applications available April 1<sup>st</sup> – Due May 17<sup>th</sup>
- Busy summer conference
- 10-3 Fellows Meeting with a panel of 6 graduated Fellows
- Panel 45 min
- Social Media 45 min
- Leadership 45 min
- Helping out at conference
- 3:30 pm – 5:00 pm New Timer's Session

## **Updates on Curriculum Consortium**

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- Report by Tammy Bonner and Lisa Doll
- Very busy May and June working side by side with ADE
- Hired a new Assistant Director – Ashley Fergus
- Next quarterly meeting is 4/24/19
- Working on Auto Curriculum

## **Summer Conference 2019 – CTE: The Power of Infinite Possibilities**

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- Summer Conference Sessions Starting Friday
- Keynote: Ken Shelton
- Summer Conference Website
- Conference Hotels - let Pam know if you need a room
- Overflow Hotel--Embassy Suites and Westward Look
- Exhibitors and Exhibitor Contract
- Affiliate Receptions

Please let Pam Ferguson know when receptions or lunches are so we can bring greetings from ACTEAZ.

Receptions involving alcohol at conference – must go through hotel – cannot bring in your Own. That is a state law. Also be sure and hire a bartender since it involves liquor.

### **Awards**

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- Awards are Currently Being Read and will be posted on ACTEAZ Website when announced.
- Amanda Nolasco, ACTEAZ Vice-President is chairing the Awards Committee.

### **Scholarships**

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- Scholarships are currently being read
- Scholarships Sponsored by ACTEAZ, ACOVA, CTED's, AOAC, ATIEA
- Nicole Hampton is Chair of the Scholarship Committee

### **Leadership Continuum Initiative Update**

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Lisa Doll reported on Leadership Continuum

- Meeting earlier this morning
- Mentor breakfast at summer conference
- Looking to move career exploration down to 5<sup>th</sup> grade

## **Reports by Affiliates and Special Group Representatives**

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- AATA - no report given
- ABEA - no report given
- ACOVA - getting ready for summer conference – Marc Perna is the keynote for ACOVA during summer conference. Meeting with ADE coming up
- AME - no report given
- ATIEA - ready for summer conference – reaching out to business and industry for round table speakers
- AZHCEA - no report given
- Business/Community Partnerships – No report given
- Community College Occupational Administrators– given with workforce development
- FACS Ed – no report given
- Fellowship Program- report provided previously in minutes
- Financial Review - report provided previously in minutes
- Guidance and Counseling ASCA
- Regional Best Practices in March – Phoenix, Tucson and Flagstaff.
  - Great chance for K-12 school counselors to collaborate on areas where they need support and share areas where they are excelling.
  - Advance CTE/ASCA Workshop in March. Empowering Students to Pursue their Career Goals. FREE Pilot – one of four states chosen.
  - CTE knowledge. Advocacy. Our legislative consultants are still meeting with lawmakers to gain support regarding the line in the Governor's budget for more school counselors/social workers.
  - Supported Senator Sean Bowie's Suicide Prevention Bill.
  - Certification Changes. Collaborated with the State Board of Education to change the language for obtaining a school counseling certificate – broadens the pool of who can become a school counselor – AzSCA is excited for these changes to ensure we have available certified counselors if the Governor's budget for more school counselors is approved.
  - National Conference – ASCA – June 29 – July 2 in Boston.
  - ACT FREE Workshops in SY 19 -20 How to use Pre ACT Data/ACT Academy – FREE service that includes FREE online ACT tutoring
- CTED – no report given
- University Representative – No report
- Workforce Development – great conversations about more post-secondary faculty being present at summer conference

## **Good of the Order**

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- CTE was a topic of conversation at the ASBA conference
- Thanks for all the work you do everyday

## **Adjournment**

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Motion to adjourn by Christine Nelson and Seconded by Dean Petersen. Motion passed.  
Meeting adjourned at 5:30 pm.

Next ACTEAZ Board Meeting  
July 13, 2019  
Time: 5:00 pm -6:30 pm  
Westin La Paloma

*Minutes Respectfully Submitted for Approval by:*

*Amanda Nolasco,  
ACTEAZ Vice-President*