Board of Directors Meeting Agenda

January 7, 2019
Monday, 4:00 pm – 6:00 pm
West-MEC, 5487 N. 99th Avenue, Glendale, AZ 85305

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/267799517

You can also dial in using your phone.
United States: +1 (872) 240-3212
Access Code: 267-799-517

Call to Order and Establish Quorum is Met
Curt Bertelsen/Rachael Mann
- Welcome to Rahsaan Bartet, our new ACTEAZ Executive Committee Member at Large
- Self-Introductions of Board, Fellows and Guests (Please also do sign in sheet)

Consent Agenda
Curt Bertelsen

Action Items:
- Approval of Minutes from October 22nd Board Meeting.
- National ACTE Membership - Please make sure you are a National Member.
- Contracts and Paperwork that will be signed for:
  - Computer Lab for Summer Conference
  - Exhibitor Contract for Booths
- Arizona Corporation Paperwork for 2018-2019 was signed and filed for February due date.

Treasurer’s Report
James Hawk

Action Item:
- Review of Accounts
- 1099’s will be sent to the accountant to make January 31st deadline.
- ADP will do payroll for our employee and start us with HR guidance for setting up for a new employee.

Association Insurance Update
Exec Team, Pam and Shelly

Arizona Legislative Report to the Board
Tina Norton/Curt Bertelsen

- Updates for 2018 Legislative Session
Leadership Continuum Initiative Update

ADE Report

- Updates for ADE CTE
- Presidential Scholar Winners
- CTE Strategic Plan
- Quality Commission
- Perkins V Grant

Elections for 2019-2020 President Elect, Vice-President and Secretary

Executive Directors Report

- Governor’s Proclamation has been requested
- CTED Meetings (Curt and Pam attend)
- Quality Association Award Received on Dec. 1st in San Antonio
- National Technical Honor Society Materials
  o NPS Delegation List
  o NPS Congressional Appointments (Hill Visits)
  o Materials for Congressional Offices
- Region V April 10-13, 2019 (Bozeman Montana)
  o Region V Awards
  o Awards Competition at Region V
  o Publication Entries from Arizona for Region V
  o ACTEAZ Region V Hall of Fame
  o Call for Presentations from Arizona due January 15, 2019.
- Mid-Winter Report
  o Mid-Winter Program will be on website.
  o Mid-Winter Auction
  o Keynote Speaker – Mr. Trevor Stokes (Office of Economic Opportunity)

Premier Series Update

- Report on Premier Series

ACTEAZ Fellowship Program

- Application for 2019-2019 will be on Website shortly
- Session at Summer Conference for First Time Attendees
- Other News

Curriculum Consortium Update and Partner

- Curriculum Consortium Update
- Partner
Summer Conference 2019 – CTE: The Power of Infinite Possibilities

- Summer Conference Hotel Rooms open March 11, 2019
- Call in Reservation Numbers will be sent out closer to March
- Westin Friday/Saturday Procedures
- Hospitality Suites for Special Events
- Computer Labs
- Exhibitors
- General ACTEAZ Sponsors
- Conference Bag Sponsors with their Logos
- Keynote Suggestions

Summer Conference Awards Update

- Due Date is February 18, 2019
- Form is now available online and submitted online
- Be sure and nominate colleagues or business partners
- Make sure membership is current to nominate or be eligible for some awards and to submit an award
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by Executive Committee
- Share Fair/Poster Session

ACTEAZ Student Scholarships

- Due Date is February 18, 2019
- Form is now online and submitted online
- ACOVA, JTEDS, AOAC, ATIEA also are partners in the Scholarship Presentations
- Update on Dr. Carolyn Warner Scholarship

ACTEAZ Website

- CTE Month Video Contest (Due February 15th, 2019)
- CTE Month Website
  - Posters
- Summer Conference Website

Reports by Affiliates and Special Group Representatives

Please make sure you have filled out form for Secretary to include in minutes)
- AATA (Brody McGuire)
- ABEA (Missey Goodman)
- ACOVA (James Grieshaber)
- AME (Leslie Palombo)
• ATIEA (Brady Mitchell)
• AZHCEA (Tiffany Brown)
• AOAC (Dr. James Perey)
• Business / Community Partnerships (Mike McAfee)
• FACS Ed (Ashley Fergus)
• Financial Review (Dean Petersen and Lori Luzier)
• Guidance & Counseling ASCA (Rick Scaife)
• Joint Technical Districts (Amy West)
• University Representative (Nicole Hampton)
• Workforce Development (Jennifer Kaufman Fourness)

Good of the Order

Adjourment

Curt Bertelsen

Next ACTEAZ Board Meeting
February 8, 2019
1:00 P.M. – 3:00 PM
Prescott Resort and Conference Center 1500 East State Route 69,
Prescott, AZ 86301