



## Record of Minutes

### Board of Directors Meeting

Saturday, July 14, 2018

4:00 pm – 6:00 pm

Westin La Paloma

---

#### In Attendance

**Executive Board Members Present:** Stephen Weltsch, Curt Bertelsen, Julie Stockwell, Dennis Esparza, Rachael Mann, Lisa Doll, Jim Hawk

**Absent:** Amanda Nolasco

#### Board Members Present:

Amy West AZ (Joint District Representative), Bernadette Russoniello (AME & Fellow), Brady Mitchell (ATIEA), Cathie Raymond (ADE), Charles Haussman (ACTEAZ), Christine Nelson (Fellows Director), Dean Peterson (Financial Review Chair), James Perey (AOAC), Jennifer Kaufman Farness (Workforce/MCCD), Jim Grieshaber (ACOVA), Lori Luzier (Financial Review Chair), Mike McAfee (AZ Auto Dealers Association/Business Partnerships), Nicole Hampton (CTE University Liaison), Shawn Morris (FACS Ed), Tiffany Brown (AZHCEA/Fellow), William Symonds (Global Pathways Institute)

#### Fellows Present:

Mike Neu, Sophomore Coordinator, Heather Webb Senior Coordinator  
Ashley Fergus, Amber Gloria, Bryan Kestle, Denise Saldamando, Jenifer Sumner, Kristina Guy, Melissa Jackson, Michelle Bohon, Tammy Bonner, Thomas Bogart, Rick Scaife, Rahsaan Bartet, Diane Sorden, Tina Munoz, Leslie Palombo Fellows Alumni

**Consultants Present:** Pam Ferguson, Shelly York, Deb Zurcher (Premier Series)

#### Guest:

Danielle Eberhart (West-MEC), Erin Hermanson (SkillsUSA), Lisa Pavadium (VVHS), Dodie Bemis (Region V President), Steve DeWitt (ACTE National), Amy Herten (Dysart High School), Jessica Urban (ACTEAZ Member), William Snyder (AZHCEA), Jessica Brooks (AZHCEA), Amanda Diesing (AZHCEA), Frank Coloma (GUHSD CTE Teacher/VP of FACS Ed)

## Call to Order

---

Meeting called to order at 5:07 pm by Stephen Weltsch. Quorum verified.

### **Action Item: Approval of Minutes**

- Minutes for April 23
- Motion to Approve: Curt Bertelsen
- Seconded: Dennis Esparza

Motion moved

### **Informational Items covered by Stephen:**

Stephen encourages everyone to make sure they are national members of ACTE and to sign up for ACTEAZ Membership at no cost on the website.

If you are not signed up for ACTEAZ Advocacy with your personal email, please do so or update the email if necessary.

## Treasurer's Report

---

Updates on budget led by Dennis Esparza. Dennis explains that a full report will be given in the fall as the financials are mid-conference.

## Summer Conference Updates

---

- Pam Ferguson shares that board members receive 30 hours for their service per ADE Certification Guidelines.
- Pam thanks Cathie Raymond and the ADE staff for being co-sponsors of conference and for the affiliates for their service. Thanks to the executive team as well.
- Tomorrow night we will honor our sponsors at the opening ceremony. Pam thanks the sponsors who are in the room.
- Shelly shares that the program is now on an app and the website. The dedicated website for summer conference is [www.arizonactecon.com](http://www.arizonactecon.com)
- The website has a ton of information. If you can't find something in the mobile app, go to the website.
- Cathie mentions that some people do not have mobile phones and ADE will pick up the cost next year to print some programs for those in need of them.
- Shelly shares that registrations are at 1072 after several onsite registrations. We have new exhibitor layouts.
- We sold all but two booths at Loews (29 or 30 booths). 33 Booths at Westin La Paloma, 2 are large booths which are the equivalent of 4 booths.
- We are sold out of hotels at both resorts. Both hotels and overflow hotels have extended the conference rate.
- Tony is running a social media initiative and is posting on Twitter and Facebook. There will be daily prizes and a twitter scavenger hunt.

## **New SC Hotel Contracts Signed for 2020, 2021, and 2022**

---

Stephen Weltsch reports on the process of determining the properties considered and that the decision was made to sign with Westin La Paloma and Hilton El Conquistador. This will result in more space and more rooms so that participants can stay at the conference hotel. The new contracts will be more economically sound and efficient.

## **ACTEAZ State of the State for 2017-18**

---

- Stephen Weltsch shares that the state of the state was e-mailed out and is on the website. He draws attention to Premier Series and welcomes Deb Zurcher who came on board in March. Deb shares that we have 8 classes/264 participants in the Premier Series classes offered at summer conference. Julie Stockwell shares the importance of these classes and the breadth of service provided.
- Arizona is proud to have received 5 out of 7 Region V Awards. Recognitions will occur at the closing Awards Breakfast Ceremony.

## **ACTEAZ Advocacy Report**

---

- Stephen shares the fantastic work that has happened in advocacy this year. Amy West discusses the success of having JTED changed to CTED which will help the public understand the connection between organizations and shared work.
- There was a movement to prevent CTE educators and staff from serving on boards. This was vetoed thanks to the grass root efforts. Lisa Doll lets the group know that this may come up again and to be prepared.
- Bill Symonds shares the efforts to restore funding in 8<sup>th</sup> grade and five key areas. The 20% pay increase for teachers has impacted this effort. Industry is supportive due to the need for skilled workers. James Perry discusses the need for early ages.
- Cathie Raymond discusses the Perkins piece of this.
- In the middle ages, it comes down to exposure and the push for career awareness in the middle years.
- Stephen reminds everyone that this is why we all need to be a part of the advocacy network.

## **Thanks to Last Year's Officers and Board of Directors**

---

Each member is listed in the agenda. Stephen thanks them for their service.

## **Comments by Stephen Weltsch and Passing the Gavel to Curt Bertelsen**

---

Stephen expresses his appreciation to Curt coming on board. Curt thanks Stephen for all of the work he does behind the scene and gives him a super hero award. Stephen gives the credit to Pam and Shelly.

### ***Action Item: ACTEAZ Board for Approval of Board Members to serve for 2018-19.***

- Curt Bertelsen calls for a motion
- Motions to approve Stephen Weltsch
- Seconded by Christine Nelsen

Motion approved,

## **Notification of ACTEAZ Board Meeting Dates**

---

Curt discusses dates for the year.

- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 14th, 2018
- ACTEAZ Fall Retreat – September 8, 2018
- ACTEAZ Board of Directors Meeting - October 22, 2018
- ACTEAZ Board of Directors Meeting - January 7, 2019
- ACTEAZ Board of Directors Mid-Winter Meeting - February 8, 2019
- ACTEAZ Board of Directors Meeting - April 22, 2019
- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 13th, 2019

### ***Action Item: Approval of Meeting Dates***

- Curt Bertelsen calls for a motion
- Motions to approve James
- Seconded by Lisa Parachini

Motion approved,

Curt discusses the fall retreat.

## **Executive Director Report**

---

Pam reminds everyone to sign up for the ACTE Conference and the banquet. Region V winners will compete at nationals and will be recognized at the awards banquet. She also reminds everyone to become a member. Pam recognizes award winners and recognizes Lori Luzier for serving on the Region V Awards Committee.

## **ACTE Report**

---

Steve Dewitt encourages Arizona members to run for board as we do not have anyone currently. He shares news of the strategic plan, the new website, and the upcoming conferences, including the new credentials summit. LeAnn Wilson sends her regards.

## ACTE Region V Report

---

Dodie shares updates about the Region V conference and praises Arizona for the number of awards. Mark Branger is the new Region V Vice President. The policy committee has an Arizona representative, Rachael Mann, and two new members from Alaska and North Dakota. Our new Region V Fellow is also from Arizona, Susan Leon from West-MEC. Region V Division meeting will be in the morning this year instead of Friday evening. Next year's conference is in Montana.

## ADE Report

---

Cathie Raymond shares that the CTE Director's meeting will occur tomorrow morning. She shares that grant trainings will be in the spring. Changes will be made based on federal monitoring that occurred in March. Quality Commission and Stakeholder Meetings will occur in the future. ADE has a strategic plan and that the strategic plan committee will review results from the survey in September.

There are new procedures for annual monitoring. She expresses appreciation for the premier series grant.

## By-Law Revisions

---

Curt explains the need for the by-laws to be amended- must have a two-thirds favorable vote of the Board of Directors provided that a quorum is present, a copy of the proposed amendment revisions is in the possession of the members of the Board of Directors at least 15 days prior to the meeting at which action is to be taken on the proposed amendments, amendments to these by-laws become effective immediately if prior conditions for changing the by-laws are met.

Motion to accept:

**Recommended Revision:** Exception to Electronic Voting Ballot.

- *If there is only one candidate for each officer position and those candidates have been approved by the Nominating Committee, those candidates can go to the ACTEAZ Board of Directors to be approved for their officer positions. However, if any of the positions have two candidates the election will be held by electronic voting to the membership.*

### **Action Item: By-Law Revision**

- Curt Bertelsen calls for a motion
- Motions to approve Stephen Weltsch
- Seconded by Christine Nelsen

Motion approved,

Show of hands for voting members: Curt Bertelsen, Stephen Weltsch, Lisa Doll, Rachael Mann, Jim Hawk, Jim Grieshaber, Bernadette Russoniello, Brady Mitchell, Tiffany Brown, Shawn Morris, Cathie Raymond, Mike McAfee, Jennifer Kaufman, Nicole Hampton, Christine Nelson, Dean Petersen, William Symonds, Amy West, and James Perey.

By-Laws are amended to reflect changes.

### **ACTEAZ Fellows Program Update**

---

Christine Nelson introduces the new Fellow Leadership Team for the upcoming year and the Fellows Class of 2018-19. The Fellows Leadership session will be on July 15. The First Timers session is sponsored by Fellows on July 15. They also have a July 16 session on why being a Fellow Matters.

Plans are in place for the fall retreat.  
Responsibilities have changed and can be found on the website.

### **Reports by Affiliates and Special Group Representatives**

---

Nicole Hampton shares that we think that we are pushing out our message, but we are not. She shares a letter from a student (paramedic) in her class regarding creating a better model in schools. Nicole encourages the board to make this part of the September retreat.

Bill Symonds share that the National Career Development Summit will be held on September 12 and is only one day

### **Good of the Order**

---

### **Adjournment**

---

#### **Action Item: Adjournment**

- Curt Bertelsen adjourns the meeting.

*Minutes Submitted for Approval by:*

*Rachael Mann,  
ACTEAZ Secretary*

**Approved: September 8, 2018**