



Board of Directors Annual Meeting Agenda

Saturday, July 14, 2018, 5:00 p.m. – 6:30 p.m.

Westin La Paloma Resort –Lantana Room

3800 East Sunrise Drive

Tucson, Arizona 85718

All ACTEAZ Members Welcomed and Encouraged to Attend

No Call in # for this Meeting at Hotel

Welcome All Stephen Weltsch

Call to Order, Establish Agenda and Verify Quorum Stephen Weltsch

Introductions of Attendees Stephen Weltsch

- Welcome to Steve Dewitt, ACTE Deputy Executive Director
- Welcome to Dodie Bemis, Past Region Vice-President

Consent Agenda (Voting Items) Stephen Weltsch

These are items to vote on as well as notification to the Board on events.

Action Item:

- Approval of Minutes from April 23, 2018 Board Meeting.

Informational Items:

- National ACTE Membership – Please make sure you are a National Member
- Sign up for ACTEAZ Membership on website and it is free
- Sign up for ACTEAZ Advocacy List (www.acteaz.org website)

Treasurer's and Financial Review Dennis Esparza

- Budget Review will be done at Fall Retreat after Summer Conference Financials

- Thanks to Cathie Raymond and the ADE Staff for being Co-Sponsors of Conference
- Thanks to ACTEAZ Affiliates Serving on Summer Conference Committee
- Thanks to our Executive Team for their leadership
- Keynote Kayleen McCabe
- Sponsors Honored at End of Keynote Prior to
- Conference Program online
- Mobile App—MCC Sponsor
- Summer Conference Website www.arizonactecon.com
- Summer Conference Registration Numbers
- Conference Bag Corporate Logos and Conference Sponsorships
- Exhibitors Numbers – New Layouts at both Loews and Westin
- Hotels: Loews and Westin. Overflows: Embassy Suites and Westward Look

New SC Hotel Contracts Signed for 2020, 2021 and 2022**Stephen Weltsch**

- At Last meeting Board voted to have Executive Committee to continue process on hotel reviews and signing contracts on behalf of association for 2020, 2021 and 2022.
- Report on Process and Contracts Signed

ACTEAZ State of the State 2017-18 Report**Stephen Weltsch**

- Highlights of the ACTEAZ State of the State for 2017-2018
- Copy of the report on Board Website after conference

ACTEAZ Advocacy Report**Tina Norton, Stephen Weltsch**

- Thanks to Tina Norton for being our ACTEAZ Lobbyist
- Contact trees for advocacy within association and within affiliates

- Stephen Weltsch: President
- Curt Bertelsen: President Elect
- Julie Stockwell: Past-President
- Amanda Nolasco: Vice-President
- Dennis Esparza: Treasurer
- Rachael Mann: Secretary

Board of Directors

- Brody McGuire: AATA
- Gregg Pelka: ABEA
- Aron Schmidt: ACOVA
- Bernadette Russoniello: AME
- Brady Mitchell: ATIEA
- Tiffany Brown: AZHCEA
- Shawn Morris: FACS Ed
- Cathie Raymond: ADE Representative
- Mike McAfee: Business Partnerships
- Jan Fellow: CTE Counselors
- Nicole Hampton: CTE University Liaison
- Christine Nelson: Fellowship Director
- Fellows Coordinators: Mike Neu, Sharon Metzger, Heather Webb
- Dean Petersen: Financial Review Chair and Lori Luzier
- William Symonds: Global Pathways Institute
- Tina Norton: ACTEAZ Lobbyist
- Amy West: AZ Joint District Representative
- James Perey: Arizona Occupational Administrators Council (AOAC)

Comments by Stephen Weltsch and Passing of the Gavel to Curt Bertelsen

Action Item ACTEAZ Board for Approval of Board Members to serve for 2018-2019.

- President: Curt Bertelsen
- Past President: Stephen Weltsch
- President-Elect: Lisa Doll
- Vice President: Amanda Nolasco
- Secretary: Rachael Mann
- Treasurer: Jim Hawk

In Red means we are waiting to see who the representative will be

- Brody McGuire: AATA
- Gregg Pelka: ABEA
- Amanda Shively: ACOVA
- Bernadette Russoniello: AME
- Brady Mitchell: ATIEA
- Tiffany Brown: AZHCEA
- Shawn Morris: FACS Ed
- Cathie Raymond: ADE Representative
- Mike McAfee: Business Partnerships
- Jan Fellow, Retired: CTE Counselors
- Nicole Hampton: CTE University Liaison
- Christine Nelson: Fellowship Director
- Fellows Coordinators: Mike Neu, Heather Webb, Julie Stockwell
- Dean Petersen: Financial Review Chair and Lori Luzier
- William Symonds: Global Pathways Institute
- Tina Norton: ACTEAZ Lobbyist
- Amy West: AZ Joint District Representative
- James Perey: Arizona Occupational Administrators Council (AOAC)

Notification of ACTEAZ Board Meeting Dates 2018-2019

Curt Bertelsen

Action Item:

- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 14th, 2018
- ACTEAZ Fall Retreat – September 8, 2018
- ACTEAZ Board of Directors Meeting - October 22, 2018
- ACTEAZ Board of Directors Meeting - January 7, 2019
- ACTEAZ Board of Directors Mid-Winter Meeting - February 8, 2019
- ACTEAZ Board of Directors Meeting - April 22, 2019
- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 13th, 2019

Board of Directors Fall Retreat and Board Meeting Dates Curt Bertelsen

- West-MEC September 7-8th, 2018
 - New and Continuing Board Members and Fellows
 - Registration will be sent out in early August
 - Information forthcoming regarding agenda, committees etc.

- National ACTE Conference (San Antonio, Texas November 28, to December 1, 2018)
- Information on becoming a National ACTE Member
- Welcome to Steve DeWitt, ACTE Associate Executive Director
- Region V Winners who will compete at National in San Antonio: Meg Giancesello, Bernadette Russoniello, Shelly Thome, Amy Dillard, Jeanne Roberts
- Mary Anne Berens - Region V Hall of Fame
- Innovative Program Award-West-MEC Aviation Program- Troy Gabaldon
- Region V Publication Awards: Membership Brochure
- Lori Luzier on Region V Awards Committee
- Rachael Mann on Region V Policy Committee

ACTE Report

Steve Dewitt, Associate Executive Director ACTE

ACTE Region V Report

Dodie Bemis, Region V Past Vice-President

ADE Report

Cathie Raymond

- CTE Director's Meeting
- Quality Commission and Stakeholders Meetings
- Updates at ADE
- ADE Strategic Plan
- New Procedures Update if any
- Grant for Premier Series

ACTEAZ Premier Series Report

Debra Zurcher

- Summer Conference Premier Series Offerings and Numbers
- Premier Program Series Grant Continuation

Action Item:

These By-Laws may be amended by two-thirds favorable vote of the Board of Directors provided that:

- A quorum is present
- A copy of the proposed amendment revisions is in the possession of the members of the Board of Directors at least fifteen (15) days prior to the meeting at which action is to be taken on the proposed amendments
- Amendments to these By-Laws become effective immediately if prior conditions for changing the By-Laws are met.

Recommended Revision: Exception to Electronic Voting Ballot

- *If there is only one candidate for each officer position and those candidates have been approved by the Nominating Committee than those candidates can go to the ACTEAZ Board of Directors to be approved for their officer positions. However, if any of the positions have two candidates than the election will be held by electronic voting to the membership.*

ACTEAZ Fellows Program Update**Christine Nelson**

- Introduces who will be Fellow Leadership Team this year
- Fellows Class of 2018-2019
- Fellows Leadership Session - July 15th-10:00 am-11:30 am Sonora Room
- First Timers Session Sponsored by Fellows July 15th-1:30-3:00 Loews Sonora Room
- Updates on Activities

Reports by Affiliates and Special Group Representatives**Curt Bertelsen**

Please make sure you have filled out form for Secretary to include in the minutes. Please fill out electronic form to send to Rachael Mann for Minutes. (rachaelmann@acteaz.org)

Does anyone have an Awe Moment for the conference they would like to share!!!!

- AATA (Brody McGuire)
- ABEA (Gregg Pelka)
- ACOVA (Aron Schmidt)
- AME (Bernadette Russionello)
- ATIEA (Brady Mitchell)
- AZHCEA (Tiffany Brown)
- FACS Ed (Shawn Morris)
- Business / Community Partnerships (Mike McAfee)
- Community College Occupational Administrators (James Perey)
- Financial Review (Dean Petersen and Lori Luzier)
- Global Pathways Institute (Bill Symonds)
- Guidance & Counseling (Jan Fellow Retired-TBD)
- Joint Technical Districts (Amy West)
- Leadership Continuum Update (Lisa Doll)

- Share You (Lisa Doll and Rachael Mann)
- University Representative (Nicole Hampton)
- Workforce Development (Jennifer Kaufman-Fourness)

Reception for ACTEAZ Board of Directors and Fellows

Stephen Weltsch

- Past-President Reception Hosted by Stephen Weltsch: Saturday, July 14, 2018
- San Xavier Presidential, Suite 833 (6:30 pm to 7:30 pm)

Good of the Order

Curt Bertelsen

Adjournment

Curt Bertelsen

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