



Record of Minutes

Board of Directors Meeting
Saturday, September 16th, 2017
2:00 pm – 4:30 pm
West-MEC Glendale AZ

In Attendance

Executive Board Members Present: Stephen Weltsch, Curt Bertelsen, Julie Stockwell, Amanda Nolasco, Dennis Esparza, Rachael Mann

Board of Directors Members Present: Lisa Doll, Amy West, Bernadette Russoniello, Phil Howardell, Jim Grieshaber, Gregg Pelka, Nicole Hampton, Tiffany Brown, Cindy Gutierrez, Jan Fellow, Lori Luzier, Bill Symonds

Conference Call: Tina Norton, Mike McAfee

Fellows Present: Lisa DeCota

Consultants Present: Pam Ferguson, Shelly York, Tony York, Cristina Benavidez

Call to Order

Meeting called to order at 2:00 pm by Stephen Weltsch.

Quorum verified, 20 Present. 2/3 were Present to pass By-Laws Revision.

All present welcomed, introductions given.

Consent Agenda

Action Item: Approval of Minutes

- July 15, 2017 Minutes Reviewed
- Motion to Approve – Lisa Doll
- Seconded – Tiffany Brown
- Motion moved

Treasurer's Report:

Explanation and discussion of Annual Budget led by Stephen Weltsch and Dennis Esparza

Action Item: Adoption of Annual Budget

- Stephen Weltsch calls for motion to adopt annual budget
- Motion to approve Gregg Pelka
- Seconded by Amy West
- Motion moved

Explanation and discussion of signers on banking accounts led by Dennis Esparza

Action Item: Signers on Banking Accounts – Stephen Weltsch, Julie Stockwell, Dennis Esparza, and Shelly York,

- Stephen Weltsch calls for motion to approve signers
- Motion to approve Curt Bertelsen
- Seconded by Amanda Nolasco
- Motion moved

Additional Items discussed by Shelly York:

- Student Scholarships mailed to colleges
- Financial Committee comprehensive review for fiscal years 2015/16 and 2016/17 completed and all financial records and documents are in compliance. Letter previously received.

ACTEAZ Premier Series

Action Item: Continuance of ADE Grant, and empowerment of Executive Team to move Forward

- Discussion of staffing changes and need to cover delivery of premier series classes and explore online options led by Stephen Weltsch.
- Motion to Approve – Dennis Esparza
- Seconded – Amy West
- Motion moved.
- Grant is going away, will be referred to as State Leadership Fund
- Staffing changes- moving forward with a plan to cover the presentations for Premier Series Classes.
- New Email for all ACTEAZ Premier Series correspondence, PremierSeries@acteaz.org

Update on Arizona Teacher Certifications

Curt Bertelsen shares the significant changes to the Arizona Teacher Certification Guidelines in Arizona, effective August 9, 2017

6 years provisional is being replaced with Standard Certificate with Deficiencies
Big change- only three years to meet deficiencies

Premier Series is more important than ever to provide options needed, especially in rural areas.

New method introduced by Senator Yee- if you meet two criteria- 5 years in the area (10,000 hours) and one of these four:

- Bachelors or higher in the field you are teaching
- Any bachelors, but 24 college credits in the field you are teaching
- An Associates, industry certification. Approved by Program Specialist.
- New Subject Area Expert Certification: Certified instantly based on your industry experience

Executive Directors Report

Pam Ferguson gave an update on the following items:

- National Quality Association Award Application Due October 15, 2017
- Taxes will be filed by the November 15, 2017 deadline.
- ACTEAZ Insurance Policies
- Job E-Blasts- Send info to Tony York at tonyyork@acteaz.org
- Committee to clean out storage room and bring outdated records to get signed off and shredded.
- Shelly shares that the Responsibilities of the Consultants will be added to the online binder.
- Region V Update
- National and Region Fellows Opportunities
- Rachael Mann is now on the Region V Policy Committee
- Lori Luzier selected by Region V for Awards Committee for 2nd year of service
- Region V Leadership Conference in Colorado Springs April 11-14, 2018

ADE Report

Cindy Gutierrez shares on behalf Cathie Raymond: Cathie Raymond, the new CTE Director for Arizona, has been implementing changes to benefit the local school districts. The adoption of the new A-F school grades means additional duties to the unit.

The ADE grant to support Premier Series has been discontinued and the Premier Series will now be supported by the Statewide Leadership Funds through ADE.

The CTE program services team is working with state advisory councils to develop a more comprehensive list for the College and Career Ready Rubric Credentials which will be presented to the CTE Quality Commission for approval and then to the State Board of Education (SBE). The application and process was approved by the SBE on August 28. JTED's will share with each other their efforts to submit certifications/credentials for review. JTED's have been working with various groups within member districts.

The Technical Assessment Team are working to ensure the platform for the assessment is ready for fall testing. They are setting up the technical standards review committees, which include business and industry.

ADE CTE would like to begin the summer conference planning process earlier in the year and have it finalized by the end of January.

Summer Conference Report

Pam Shares out that we have contracts for 2018-19, will be signing for 2020-21 this year.

Shelly shares that we had 1018 attendees and 256 sessions. Four computer labs were filled. A call for presentations for 2018 will be posted for a general audience. The Date for the 2018 Summer Conference is July 13-18. Future Summer Conference Contracts are currently signed through 2019. Shelly will meet with and train those charged with entering session details for each area in early November.

ACTEAZ Employee Discussion

Action Item:

- Stephen Weltsch calls for a motion to empower the Executive Committee to make decisions regarding consultants and employees and to bring back information to the board
- Motion to approve Lisa Doll
- Seconded by Amanda Nolasco

Discussion of corporation versus individuals and the difference between consultants and employees and if ACTEAZ should have employees.

Cost neutral to association, income preserved and the association is protected.

ACTEAZ Lobbyist

Tina Norton reports on lobbyist efforts. Paperwork will be submitted by Tina Norton to Secretary of State with updated information on our Alternative Lobbyists on behalf of the Board of Directors.

Tina will continue to file the reports as needed since she is the Designated Lobbyist.

Action Item: Continuance of Designated Lobbyist: Tina Norton

- Motion to approve Jan Fellow
- Seconded by Bill Symonds
- Motion approved

Action Item: Alternate Lobbyists

- Stephen Weltsch calls for motion to appoint Stephen Weltsch, Julie Stockwell, Curt Bertelsen, Dennis Esparza, Amanda Nolasco, Rachael Mann
- motions to approve by Amanda Nolasco
- Seconded by Tiffany Brown
- Motion approved

Discussion Items:

- Advocacy Agenda to be approved as part of Strategic Plan
- 501 C6 can endorse CTE issues as a non-profit-we cannot endorse candidates
- Bill Shooter is sponsoring a bill for fourth year funding (avoid terminology indicating freshman funding) cost will be under 15 million dollars (Estimation between one to five million)
- Career exploration and 100% funding for JTED are additional priorities

ACTEAZ Contracts

- ACTEAZ/ACOVA Mid-Winter Conference, February 7-8, 2019
- Corporate Consulting contracts or 1099 Consultants
- Association Election Voting contract
- Summer Conference Contracts Hotels, Computer Labs and other contracts in relation to the Summer Conference
- Exhibitor Contracts
- Technology and Computer contracts
- Service Contracts
- Rent contracts
- Professional Development Contracts
- Other that may come up for the Association

Action Item: Approval to Sign Contracts

- Tiffany Brown motions to approve
- Seconded by Gregg Pelka
- Motion approved

2017-2018 Goals

Will be discussed and voted on at the October meeting

Good of the Order

Opportunity for Board Members, Fellows and guests in attendance to share good news-
Written reports to be sent to Rachael Mann at rachaelmann@acteam.org

- Jim Grieshaber on behalf of ACOVA reports on A-F, importance of CTE, Camp M&M, Fall Conference in November- CTE Strong theme Jeremy Bout from Edge Factor will be Keynote, New Counselor thread at ACOVA Fall Conference
- Gregg Pelka on behalf of ABEA shares that the ABEA conference in Prescott was up 15% in attendance. ABEA will host the Western Business Education Conference in Tucson in 2019
- Lisa Doll on behalf of AZ CTE CC shares that 25 blueprints are completed and they are working on several new scope and sequences this fall, along with a new grouping of blueprints
- Bernadette Russoniello shares on behalf of AME that they are focused on PD and planning the winter retreat
- Tiffany Brown on behalf of AZHCEA shares that they have a new logo and membership cards
- Jan Fellow on behalf of Counseling Representatives shares that CTE counseling has a presence at college and career events. They will have an A-F presentation in Tucson in the fall and Phoenix in the spring for interested counselors. ADE (Kay Schreiber) is keeping counselors updated with regards to PD opportunities

Adjournment

Action Item: Adjournment

- Stephen Weltsch calls for Adjournment
- Motions to approve by Amanda Nolasco
- Seconded by Tiffany Brown
- Motion approved, Meeting adjourned at pm

Minutes Submitted for Approval by:

*Rachael Mann, ACTEAZ
Secretary*

Approved: October 23, 2017