Meeting Agenda

Board of Directors Meeting
Saturday, September 12, 2015
2:30 pm – 4:30 pm
West-MEC

Welcome
Lisa Doll

Quorum Verification and Review of Agenda
Lisa Doll

Consent Agenda

**Action Items:**

- Approval of July 18\textsuperscript{th}, 2015 Minutes
- Approval of ACTEAZ Representatives at National Conference
  - Delegate Assembly:
    - Lisa Doll, Cathie Raymond and Amanda Nolasco; Alternate: Oscar Olivas
  - State Quality Association Awards Breakfast:
    - Lisa Doll, John Mulcahy, Cathie Raymond, Pam Ferguson, Shelly York, Tony York, Mary Anne Berens and TBD from other attendees
- Approval of Board of Directors for 2015 – 2016
- Continuance of Memberships:
  - Arizona Chamber of Commerce
  - ABEC
  - AZSAE
  - Arizona Manufacturing Partnership

**Items of Notification**

Pam Ferguson

ACTEAZ Policies:
- Conflict of Interest Policy
- Whistleblower Policy
- Retention Policy

Quick Reminders:
- Taxes will be filed by November 15\textsuperscript{th} deadline
- Shredding of 2008 – 2009 documents, Officer will sign-off
- Thank you letters to be sent to all Sponsors with 501 C6 statement
Treasurer’s Report

Action Item: Adoption of Annual Budget

Action Item: Signers on Accounts
- Dennis Esparza, Stephen Weltsch, John Mulcahy, Julie Stockwell, Pam Ferguson and Shelly York

ACTEAZ Premier Series

Action Item: Continuance of ADE Grant

Discussion Items:
- Classes Report
- Teachers Trained
- Upcoming Classes
- Future Goals

Executive Directors’ Report

Discussion Items:
- National ACTE Leadership Session
- National Quality Association Award application
- Region V Award finalist for National ACTE Award
- ACTEAZ Insurance Policies
- Job Blasts

ADE Report

Summer Conference Report
**ACTEAZ Lobbyists**

**Tina Norton**

**Action Item: Continuance of Designated Lobbyist: Tina Norton**

**Action Item: Alternate Lobbyists**
- Lisa Doll, John Mulcahy, Julie Stockwell, Cathie Raymond, Dennis Esparza, Lou Hart and Stephen Weltsch

Discussion Items:
- Advocacy Agenda to be approved as part of Strategic Plan

**ACTEAZ Contracts**

**Lisa Doll**

**Action Item: Approval to Sign Contracts**
- Midwinter Contracts
- Corporate Consulting Contracts
- Association Election Contract
- Summer Conference Contracts
- Technology and Computer Contracts
- Service Contracts
- Rent Contracts
- Professional Development Contracts
- Others that may come up for Association

**2015 – 2016 Strategic Plan**

**Lisa Doll**

Executive Board Recommended Goals:
- Building Advocacy
- Bridging ACTEAZ and Affiliates
- Expanding Industry Partnerships
- Promoting Memberships

Discuss Board of Directors Recommendations for Goals

**Action Item: Designate Strategic Plan and Program of Work**

**CTE Month**

**Tony York**

Discussion Items:
- Theme and Participation
- Resource Handouts
- Video Contest
Affiliate and Special Group Representatives’ Reports

Reports for Discussion:
- AATA (Reta Yanik)
- ABEA (Julie Ellis)
- ACOVA (Jimmy Wojcik)
- AME (Heather Hunt)
- ATIEA (Oscar Olivas)
- AZHCEA (Jeff Wooley)
- Business/Community Partnerships (Mike McAfee)
- Community College (Mike Crockett)
- Counseling Representatives (Jan Fellow)
- FACS Ed (Rachael Mann)
- Fellowship Program (Christine Nelson)
- Financial Review (Dean Petersen)
- Global Pathways Institute (Bill Symonds)
- Joint Technical Districts (Jeramy Plumb)
- University Representative (Nicole Hampton)
- Workforce Development (Randy Kimmens)

 Reminder: Please turn in report form to Lou Hart to be included in minutes.

Good of the Order  Lisa Doll

Adjournment  Lisa Doll

Action Item: Adjournment

Next Meeting Reminder:
Monday, November 2, 2015
4:00 pm – 6:00 pm
West-MEC