



Meeting Agenda

Board of Directors Meeting
Saturday, September 12, 2015
2:30 pm – 4:30 pm
West-MEC

Welcome

Lisa Doll

Quorum Verification and Review of Agenda

Lisa Doll

Consent Agenda

Action Items:

- Approval of July 18th, 2015 Minutes
- Approval of ACTEAZ Representatives at National Conference
 - Delegate Assembly:
Lisa Doll, Cathie Raymond and Amanda Nolasco; Alternate: Oscar Olivas
 - State Quality Association Awards Breakfast:
Lisa Doll, John Mulcahy, Cathie Raymond, Pam Ferguson, Shelly York, Tony York, Mary Anne Berens and TBD from other attendees
- Approval of Board of Directors for 2015 – 2016
- Continuance of Memberships:
 - Arizona Chamber of Commerce
 - ABEC
 - AZSAE
 - Arizona Manufacturing Partnership

Items of Notification

Pam Ferguson

ACTEAZ Policies:

- Conflict of Interest Policy
- Whistleblower Policy
- Retention Policy

Quick Reminders:

- Taxes will be filed by November 15th deadline
- Shredding of 2008 – 2009 documents, Officer will sign-off
- Thank you letters to be sent to all Sponsors with 501 C6 statement

Treasurer's Report

Dennis Esparza and Shelly York

Action Item: Adoption of Annual Budget

Action Item: Signers on Accounts

- Dennis Esparza, Stephen Weltsch, John Mulcahy, Julie Stockwell, Pam Ferguson and Shelly York

ACTEAZ Premier Series

Lisa Doll and John Mulcahy

Action Item: Continuance of ADE Grant

Discussion Items:

- Classes Report
- Teachers Trained
- Upcoming Classes
- Future Goals

Executive Directors' Report

Pam Ferguson and Shelly York

Discussion Items:

- National ACTE Leadership Session
- National Quality Association Award application
- Region V Award finalist for National ACTE Award
- ACTEAZ Insurance Policies
- Job Blasts

ADE Report

Jeanne Roberts

Summer Conference Report

Pam Ferguson and Shelly York

Discussion Items:

- Numbers
- Sessions
- Financials
- Computer Labs
- Survey Results
- Call for Presentations for 2015
- 2016 Summer Conference Meeting TBD

Action Item: Continuance of Designated Lobbyist: Tina Norton***Action Item: Alternate Lobbyists***

- Lisa Doll, John Mulcahy, Julie Stockwell, Cathie Raymond, Dennis Esparza, Lou Hart and Stephen Weltsch

Discussion Items:

- Advocacy Agenda to be approved as part of Strategic Plan

ACTEAZ Contracts**Lisa Doll**

Action Item: Approval to Sign Contracts

- Midwinter Contracts
- Corporate Consulting Contracts
- Association Election Contract
- Summer Conference Contracts
- Technology and Computer Contracts
- Service Contracts
- Rent Contracts
- Professional Development Contracts
- Others that may come up for Association

2015 – 2016 Strategic Plan**Lisa Doll**

Executive Board Recommended Goals:

- Building Advocacy
- Bridging ACTEAZ and Affiliates
- Expanding Industry Partnerships
- Promoting Memberships

Discuss Board of Directors Recommendations for Goals

Action Item: Designate Strategic Plan and Program of Work**CTE Month****Tony York**

Discussion Items:

- Theme and Participation
- Resource Handouts
- Video Contest

Affiliate and Special Group Representatives' Reports

Reports for Discussion:

- AATA (Reta Yanik)
- ABEA (Julie Ellis)
- ACOVA (Jimmy Wojcik)
- AME (Heather Hunt)
- ATIEA (Oscar Olivas)
- AZHCEA (Jeff Wooley)
- Business/Community Partnerships (Mike McAfee)
- Community College (Mike Crockett)
- Counseling Representatives (Jan Fellow)
- FACS Ed (Rachael Mann)
- Fellowship Program (Christine Nelson)
- Financial Review (Dean Petersen)
- Global Pathways Institute (Bill Symonds)
- Joint Technical Districts (Jeramy Plumb)
- University Representative (Nicole Hampton)
- Workforce Development (Randy Kimmens)

Reminder: Please turn in report form to Lou Hart to be included in minutes.

Good of the Order

Lisa Doll

Adjournment

Lisa Doll

Action Item: Adjournment

**Next Meeting Reminder:
Monday, November 2, 2015
4:00 pm – 6:00 pm
West-MEC**