



**Board of Directors Annual Meeting Minutes**  
**Saturday, July 12<sup>th</sup>, 2014**  
**ANNUAL MEETING**  
**4:00 pm –6:00 pm**  
**Westin La Paloma**  
**Murphy I –II**

**Members Present:** *Stephen Weltsch, President; John Mulcahy, President-Elect; Doris Wojtulewicz, Past-President; Lisa Doll, Vice President; Christine Nelson, Secretary; Amanda Shively, Treasurer; Dean Petersen, Greg Donovan, Dan Brown, , Marilyn Babyar, Sharon Metzger, Ross Rector, Jayme Fitzpatrick, Randy Kimmens, Mike Crockett, Rachael Mann, Sean Frederick, Mike McAfee, Nicole Hampton, Meg Giancesello, and Anne Wisener,*

**Fellows:** *Shelly Thome, Maryellen Coburn, Julie Stockwell, Peggy LaShier, Jan Fellow, Dennis Esparza, Sumya Frick, Amanda Nolasco, Cindy English, Mike Neu and Lori Luzier, Troy Thygerson*

**Guests:** *LeAnn Wilson and Doug Meyer.*

**Consultants:** *Pam Ferguson, Shelly York, Mary Anne Berens, Tony York and Tera Bell.*

**Welcome and Introductions of All Board Members and Guests**

Annual Meeting of the Association

*President Stephen Weltsch welcomed the entire annual board meeting attendees and invited everyone to introduce themselves.*

**Call to Order and Establish Quorum**

*Stephen acknowledged that a quorum was met and called the meeting to order at 4:05PM*

**Approval of Minutes from the June 9th, 2014 Board Meeting (Voting Item)**

*Motion was made by Dean Petersen to approve the minutes, Greg Donovan seconded and motion was approved.*

**Treasurer Report (file for audit) (Voting Item)**

Our fiscal year ended June 30, 2014

*Shelly, Dennis and Amanda will have the detailed treasure report at Fall Retreat.*

**Summer Conference Report (Some of this will be on handout)**

- Steering Committee Thank You - *Thank you for all your hard work throughout the year.*
- Conference Registration Numbers - Sessions and Hotel Rooms; *1,006 Registrations, 280 Sessions, 900 rooms and 23 at Embassy.*
- Exhibitors Report and help in ACTEAZ Exhibitor Booths - *78 exhibitors*
- ACTEAZ Teacher Premier Series – *Multiple classes are being presented.*
- ADE Conference Report - *Global Pathways is now at ASU.*
- ACTEAZ Sponsors and Conference Bag Sponsors - *Thanks to the eight sponsors*
- ACTEAZ Sunday Evening Presidential Reception
- Monday Keynote Session - *Adam Saenz is our speaker and after the opening he will be speaking during lunch at the Flying V. Pre-registration is required.*
- Awards Breakfast Wednesday (ACTEAZ Awards / ACTEAZ/ACOVA Scholarships and FFA Chorus) - *Thanks to Lisa and Meg at ACOVA.*
- Photographer for Conference this Year – *Pictures are currently on the website.*
- Does anyone have Something Special to Announce Regarding Conference

*Five Premier classes are being offered at Summer Conference, great attendance. Dan Brown applauded the work Pam and her team has done not just for Summer Conference but for CTE. Dan also announced Ted Davis is leaving ADE. Lisa Doll is working to align awards with National Awards and thanked everyone who read all the applications. Nicole Hampton thanked her readers as well, but stressed for people to apply!! She said it may not even be the student with the 4.0 but a student who may have made a huge CTE difference.*

**Professional Development Certificates 2013-2014 Board of Directors**

*Certification Hours Certificates were passed out to the Board.*

**Fellows Recognition Certificates for Sophomores and Seniors**

*Awards were presented and fellows thanked for their service. Freshmen fellows will be acknowledged on stage at the Awards Breakfast on Wednesday.*

**Thank You ACTEAZ Board of Directors Certificate Awards**

*Board of Directors were thanked and presented with a plaque.*

**ACTEAZ State of the State 2013-2014**

*Tina has done a fantastic job bridging the gap between political legislation and CTE. Stephen invited the Board to read the State of the State Report for ACTEAZ for 2013-2014.*

**Update on Strategic Plan Goals 2013-2014 and Program of Work**

- *To support CTE teachers for the purpose of instructional excellence and student achievement through the Premier Professional Development Series.*
  - *To intentionally grow educational leaders through Affiliate support and the Fellows Program.*
  - *To build systemic support for CTE through focused statewide advocacy and outreach.*
- So much was accomplished this year and we will continue to work on these areas.*

**Update on Arizona Consortium**

***Accomplishments:***

*Summer Summit was held June 2-4 in Mesa, AZ.*

*There were 40 attendees.*

*Over 25 teachers took Lesson Plan Writing this summer.*

***Team updates:***

*Agriculture updated the curriculum guide and finishing the curriculum guide. Three teachers are writing lessons for the first year to hopefully complete them by fall. A unit on Plumbing is currently with editors.*

*Auto began the scope and sequence but needs additional input. The curriculum guide was started.*

*Culinary Arts completed all of the vocabulary on the curriculum guide. One teachers is adding lesson where they were missing in the scope and sequence. The Scope and Sequence needs to be redone to match standards. This should be a priority.*

*ECE looked at what is currently on the wiki and realigned the scope and sequence. They are adding lesson and redoing lessons that are currently aligned to a textbook. They hope to start to fill in year two of ECE. The curriculum guide is almost done.*

*Engineering is almost done with the Curriculum guide. The scope and sequence has been posted. Lessons were divided up.*

*Nursing is done with the new scope and sequence. The curriculum guide is waiting for some vocabulary revisions and will be ready. They divided up lessons to write.*

*Welding created a scope and sequence which is posted and are working on the curriculum guide lessons were divided to complete.*

*The Education Professions Curriculum guide is completed.*

*Twelve teachers took Instructional Best Practices at the Summer Conference.*

*Lisa has been working with John Mulcahy on the Leadership Continuum and presented at summer conference.*

*Presented Instructional Best Practices overview for CTE Directors at Summer Conference.*

*Lisa formally presented to ACOVA, Counselors, the Commission and Stakeholders, and FACS Ed about the consortium.*

*Met with Mesa's Marketing teacher regarding use of the wiki.*

*Met with ADE regarding a Master Plan that has all entities working together instead of parallel.*

*Presented awards for ACTEAZ at the breakfast.*

*Met with planning team to discuss accomplishment and goals as aligned to the Strategic Plan- suggested goals will be presented at the August meeting.*

**August Goals:**

*Prepare for August Meeting.*

*Finish all curriculum guides possible to post by September.*

*Continue to write skeleton CG's.*

*Present to Mesa Teachers about the Wiki.*

*Continue to work with teams to complete tasks.*

*Meet with ADE regarding Master Plan.*

**Passing of the Gavel and Introduction to New President**

*Stephen Weltsch completed his office of President for the years 2013-14 and passed the gavel to our new president for the years 2014-15.*

**Thank You to Outgoing Officers**

**Introduction of Newly Elected Officers**

*Lisa Doll was voted in as our (ACTEAZ) new President Elect, and Dennis Esparza was voted in and will be our new Treasurer, welcome to both on the board. A big welcome to Doris Wojtulewicz for being named to serve as a Past-President advisor on the Executive Committee.*

**Recap of Advocacy Issues this Year**

*Special Thanks to Tina Norton who will be with us on Monday at the Conference.*

*Legislation moved funding up to 95 ½%.*

*Yuma county is moving forward to having a JTED, and thanks to Greg Donovan for his efforts also..*

*West-MEC is continuing to work with students up to 22, regardless of graduation. Students can work after' graduation and continue with JTED's and their career directions, Pima JTED has started. Thank to Greg and Troy for moving us in this direction.*

**Items of Concentration for the Association in 2014-15**

- Teacher Certification
- CTE Credit for Academics
- AZ Ready
- Leadership Continuum
- ADE Strategic Plan

*John Mulcahy would like to focus on these items for the next year; more will be discussed at Fall Retreat in September.*

**Executive Directors Report**

- ACTEAZ Insurance Renewals and Increase - *Checks for liability have been made out and mailed.*
- Statewide ACTEAZ Job Blasts and E-Blasts - *A huge thanks to John and Shelly for continuing the ACTEAZ Blasts.*
- Professional Development Opportunities for 2014-2015 – *Please check your packet for the information.*
- We will begin preparing our ACTEAZ IRS Return – *Currently working on.*

**Notification of ACTEAZ Board Meeting Dates for 2014-2015**

- Fall Retreat Announcement ( September 13, 2014) at West-MEC  
*Registration will be on line and Shelly will notify us when it is open.*
- Need new Affiliate Representative names if we don't have information.

**ACTEAZ Circle of Distinction History and New Inductees**

*A huge thanks to Greg Donovan and John Mulcahy for starting this program in 2007 and watching it grow to 35 + members. There will be 26 members at the meeting and reception on Monday.*

**Fellows Leadership Program**

- Freshman Fellows Report at Fall Retreat – Freshmen fellows will be sharing their most impactful moments of their first year as a fellow.
- Introduction of New Freshman Fellows.
- Fellows Booth at Both Hotels – Booths are set up to help members understand the impact that the fellows program brings to CTE and to themselves, and to recruit possible new members.

*Fellows will facilitate a new class at Summer Conference; First Timers Session, for new members who have never attended and give them helpful insights to make the most of the conference.*

**Written Reports from Affiliates and Committee Chairs**

- Please send written report to [christinenelson@acteaz.org](mailto:christinenelson@acteaz.org) or hand her a copy of your report at the board meeting.
- We will discuss at Fall Retreat.

**Region V (Chuck Gallagher)** – *Region V Conference will be held in Kansas in April, more to come. On Wednesday there will be division meetings and we would like to have at least one person from each affiliate at the conference. We should have one of the division VP's from ACTE and one of their board members there as well.*

**ACTEAZ Past-President Reception Hosted by Stephen Weltsch for Board Members and Fellows**

- Saturday, July 12<sup>th</sup>, 2014, 6:30 p.m. to 7:30 p.m.
- Fairway Presidential 4274 at Loews Ventana Canyon Resort.

**Good of the Order**

Board, Fellows and Any Members in the Audience.

**Adjournment (Voting Item)**

*Motion was made by Nicole to end the meeting, Dean seconded and motion was approved and meeting was adjourned at 5:43PM.*

**Respectfully Submitted:**

**Christine Nelson**  
**ACTEAZ Secretary**

**Approved:**

**September 13, 2014**  
**Board of Directors Meeting**