



Board of Directors Meeting

Monday, April 7, 2014
4:00 pm to 6:00 p.m.
West-MEC
5487 North 99th Avenue
Glendale, AZ 85305

Call in Number Offered For Those That Cannot Attend Meeting
623~738~0050

Members Present: Stephen Weltsch, President; John Mulcahy, President-Elect; Doris Wojtulewicz, Past-President; Lisa Doll, Vice President; Christine Nelson, Secretary; Amanda Shively, Treasurer, Dean Petersen, Thom Dickerson, Reta Yanik, Rhonda Sykes, Rachael Mann, Ross Rector, Mike McAfee, Mike Crockett, Jayme Fitzpatrick and Kay Schreiber.

Fellows Present: Cindy English, Lori Luzier, Peggy LaShier, Dennis Esparza, Julie Stockwell, Jessica Edwards and Jan Fellow.

Consultants: Pam Ferguson, Executive Director, Shelly York, Assistant Executive Director and Mary Anne Berens, Professional Development.

Phone: Dan Brown, Tony York and Nicole Hampton.

Welcome and Call to Order

President Stephen Weltsch called the meeting to order at 4:07pm and signified a quorum.

Acceptance of Board Agenda and Quorum

Quorum was established, agenda approved and meeting was called to order.

Celebrate!!!!

Bring an Accomplishment to Share

The fellowship program was recognize as a leader in the state and nationally, great job. National and Region V are also using the Arizona Model. Mary Anne and the Premier Series is recognized as helping new teachers in CTE and the state is really joining in and teaming together. Also, the advocacy led by Tina Norton has been a huge success with getting our word out for the budget.

Approval of Minutes from February 7th, 2014 Voting Item

With changes to 2011 to 2012 from Dean Petersen, motion was made by Doris Wojtulewicz and seconded by Dean Petersen to approve the minutes. Motion passed.

Treasurer's Report

ACTEAZ budget is where the association should be financially at this time. Members had the opportunity to ask questions.

Executive Directors Report

- Pam and Mary Anne are members of the Quality Commission and continue to be active participants in those meetings with Supt. Huppenthal and Dr. Warner.
- National Policy Seminar Report – 24 people attended to meet with our Arizona National Legislators. The meetings turned out to be extremely productive and at all visits materials were presented from Arizona.

Region V Conference April 23-26, 2014 Bismarck, North Dakota

- Award Nominees for Region V – Clyde McBride, Amanda Shively and Ben Barth traveled to North Dakota to complete for Region V Awards. Laura Moraga was also a candidate for New Teacher of the Year. The winners were Clyde McBride for Region V Teacher of the Year, and Amanda Shively for Administrator of the Year.
- Innovative Program Award from Arizona – Dennis Esparza is the winner of the award, Congratulations to Dennis who is a senior in the fellows program.
- Publication Awards won from Arizona were conference program and website.
- Region V Mini-Grant – Received 1400 last year, we put in again this year for mini grant and received a second grant.

- Region V Fellows Program—Our very own Lou Hart who completed the three years as an ACTEAZ fellow is now a fellow for Region V. Congratulations Lou!
- Presenters from Arizona at Region V were: John Mulcahy, Mary Anne Berens, Shelly York, Doris Wojtulewicz, Chuck Gallagher, Jill Ranucci, Pam Ferguson

Technology Report

Recommendation is that we do not go live with new system. We have not been able to test hardly at all and with the Summer Conference, the possibility of problems arising and not knowing how to work the system could be a problem for the association.

Also, when we go live, it does not just affect the registration system, but the Membership System, the Admin System, and the Session Management system. Once we go live, going back would be a challenge at this point with the amount of activity in Session Management and Registration Management System. The Benefit of the new system are; taking away the redundancy (like changing the font once instead of four times); A member will be able to have only one sign-in and password instead of several and we will be able to track that person's professional development easier.

Shelly needs (would like) to look and work with most of the new system to make sure it runs smoothly before we go live, hopefully in May. The mobile system is being worked on by the developer at this time.

ADE Report

The embedded/integrated credit for a fourth credit in mathematics project continues to move forward. We are reviewing programs and will present to the state Board of education in May and June on programs and processes. I will have a clearer picture of this project by mid-May.

Pathways to Prosperity continues to move forward. The work to raise seed monies continues. Bill Symonds and the international Pathways to Prosperity initiative is scheduled to be housed at Sky Song at Arizona State University.

The Career and Technical Education section of the Arizona Department of Education continues to restructure personnel and their roles and responsibilities. We have had several staff members change for various reasons. This has allowed us to look at what we do and how we can better serve the field and one another. We will present an organizational chart at the next ACTEAZ Board meeting.

ACTEAZ Premier Professional Development Series

Summer Conference Sessions

The series was on the road again, to Cottonwood, Globe and Flagstaff. Flagstaff is half done and the other half will be completed soon. Classroom Management will be in Chandler this month. Five classes will be at Summer Conference, held Friday and Saturday.

Mary Anne would also like to work/visit with Administrators/local directors to let them know this is what their teachers are getting out of the program and that the money is very well spent. Also, the Premier Professional Series is a professional unified effort with ADE.

Leadership Continuum Update Work on the Leadership Continuum continues. While many people are involved, Mary Anne Berens, Bruce McQueary, Lisa Doll, Meg Giancesello. and John Mulcahy are leading the charge. They are developing a "catalog" with professional development opportunities at least three levels: teachers, administrators and CTE ambassadors. The hope is to have an awards structure associated with this that recognizes folks for various levels of professional development.

ACTEAZ Lobbyist Report

Report on Hearings in Mesa by U.S. Congressional Sub-Committee

Congress held sub-committee here in AZ, Doris Wojtulewicz was in attendance and Charles Gallagher. Tina Norton is working hard on these issues and reporting back. Carolyn Warner voiced disappointment regarding the hearings and that not much on CTE but rather Post-Secondary emphasis.

Fellows Program and Board

- New Timers Session at Loews and Westin- Fellows had a session to brainstorm what should be presented at the new timers. Stephen Weltsch provided feedback from the summer conference last year.
- Fellows Orientation and sophomore / Senior Session – Sunday AM, Fellows session will be split like last year which was the new fellows and the sophomore-senior fellows.
- Fellows Curriculum Development for Three Year Cycle– Currently have a template and brochure in the works.
- Fellows Position Appointment- Discussion of Julie Stockwell being appointed a co-coordinator for

the fellows. Motion was made by Doris Wojtulewicz and seconded by Lisa Doll to approve Julie Stockwell to be the fellow's coordinator position on the board. Motion passed. Christine also will be the Fellows Director and Secretary.

- *Fellows Class of 2014-2015 - I have heard from four potential fellows that will be filling out their applications.*
- *Fellows Exhibitor Booth at Conference – We will have booths at both hotel locations, signup sheets will be out soon so please be generous with your time; looking for both current fellows and past fellows.*

Elections 2014-2015 and Electronic Voting

(President-Elect, Treasurer)

Voting will be posted soon; Lisa Doll will be running for President Elect. Board Members were invited to run. We have a Treasurer position open also.

Arizona Corporation Report due on or before April 22, 2014

Stephen Weltsch and John Mulcahy have signed and paperwork will be sent before April 22, 2014.

Awards 2014 Announcement and Consensus

- *ACTEAZ Awards acknowledged*
- *Wooden Blocks for Name Plates and pedestals are being done for awards*
- *Fellows Awards*
- *ACTEAZ Excellence Leadership Recognition this year is Dr. Carolyn Warner.*

The Board was informed of the outcomes of the awards committee and supports their efforts.

We will be getting letters out in the next week to announce the winners. Nominate also in the future for these awards.

Scholarships 2014 Announcement

Rubrics are back and currently going through the information/applications. Should be tabulated and winners announced next week.

Summer Conference Report

- *Main Registration at Westin Assistance – Sheila Martinez has retired. Wally Jurczak, will be running registration at Westin with Shelly. Mary Anne will be at Westin with the Premier Series and also helping where needed.*
- *Information Desk at Loews will need Assistance.*
- *Sessions – Currently 282*
- *Exhibitor Report and Assistance– Prices are \$635 or \$695 for premium booths, more Health and Agricultural booths are needed.*
- *Summer Conference Hotel Rooms – There are 34 rooms left at Westin*
- *Receipts for Summer Conference Special Sessions and Costing Sessions-be sure and save receipts for reimbursement.*
- *Speaker Block Rooms – All are full*
- *Computer Lab Report – All full. We believe one class may cancel so that leaves us two time slots.*
- *Summer Conference Board Meeting at Westin July 12th from 4:00-6:00pm*
- *Past-President Reception July 12th at Loews from 6:45 -8:00 pm (Room 4274)*
- *Affiliate or Group Hospitality Receptions – Affiliates have already signed up for Presidential if needed.*
- *Sponsors – Still looking for sponsors*
- *Jazz Quartet for Keynote Session before Session Begins – Need recommendations of anyone.*
- *JROTC Groups for Keynote and Awards Breakfast – Will present at the awards breakfast and keynote.*

ACTEAZ Board 2013-14 Strategic Plan Review

- *To support CTE teachers for the purpose of instructional excellence and student achievement through the Premier Professional Development Series*
- *To intentionally grow educational leaders through Affiliate support and the Fellows Program*
- *To build systemic support for CTE through focused statewide advocacy and outreach*
Everything is still on track.

Circle of Distinction *We will be inducting a few more members this year, if you have names please submit, they should be highly active in the business and political mix who are supportive of CTE.*

Reports by Affiliates and Special Group Representatives

(Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Reta Yanik) – *New state FFA officers will be elected this June at the State Leadership Conference held at the University of Arizona. State FFA was held and schools were selected for Nationals in October 2014. NAAE Regional Conference April 15-17th, 2015.*
- ABEA (Anne Wisener)–*Absent.*
- ACOVA (Thom Dickerson) – *Planning for Camp M&M is moving forward. We have a good guest speaker lined up for Camp M&M as well as an excellent, value – added program 7:30am – 3:00pm*
- AME (Jayme Fitzpatrick) – *Restructuring area representatives to better align with Arizona DECA districts*
- ATIEA (Ross Rector / Phil Howardell) – *Industry Strategic Policy Meeting,*
- AZHCEA (Rhonda Sykes) – *AZ HOSA State Leadership conference next week. Already have 40 students across the state qualify for nationals and scholarships. Working on teacher scholarships for summer conference probably will begin summer 2015.*
- Business / Community Partnerships (Mike McAfee) – *New ASE Student Certification is now available.*
- Community College Occupational Administrators (Mike Crockett)– *Hot Tip – When calculating program costs take care to recognize that faculty are often doing many other duties as assigned. Changing only the percentage of the faculty’s time directly involved in program work will help keep costs from inflating and overstating actually program costs. Community colleges are participating in statewide and regional “sector strategy” meetings sponsored by AZ Workforce Connection and the Commerce Authority. Aerospace & Defense, Healthcare, Marketing, Mining, etc, have begun work to date. If these meetings are happening in your region, you may wish to wrangle an invitation from the convener, and usually Workforce will know who that is.*
- FACS Ed (Rachael Mann) – *No report*
- Fellowship Program (Christine Nelson) – *See Fellowship section in the minutes.*
- Financial Review (Dean Petersen) – *Please be advised that we have reviewed all of the financial records of the Association for the period beginning July 1, 2011 through June 30, 2012. All revenue and expenses were analyzed and verified for accuracy. We are pleased to report that no discrepancies were found. The fiscal year July 1, 2012 through June 30, 2013 will be reviewed and completed no later than May 30, 2014. A final report will be provided to the Board at the June 9, 2014 meeting. Respectfully submitted, Dean A. Petersen, Financial Review Chairperson, and Mary Anne Berens, Committee Member.*
- Guidance & Counseling ASCA (Marilynn Babyar / Kay Schreiber) -*Hot Tip over 1.6 million portfolios. Requests to start dialogues and collaboration efforts; Governors’Office of Energy Policy, Small Business Association – CEO Rick Murray, ABEC – Susan Carlson and Cathleen Barton – Intel and AMTA. One Headliner News; March 24-25 Arizona School Counselors Association Conference. Major Event/Activity Coming Up; ADE – Leading Change Conference (June 17-19), CTE Summer Conference and Guidance – Counseling Strand has 11 sessions, 2 lunches and a welcome breakfast for first time attendees. CTE Program Specialists recommendations for 1-2 sessions that guidance counselors should attend to understand their program area better. Counselors Brochure – Building Business & Community Partnerships*
- Joint Technical Districts (Greg Donovan) - *Absent*
- University Representative (Nicole Hampton)NAU will offer credit at summer conference-
- Workforce Development (Randy Kimmens) - *Absent*

Good of the Order

- **Adjournment** *Motion was made by Dean Petersen and seconded by Thom Dickerson to approve the adjournment of the meeting at 5:50pm. Motion passed.*

NEXT MEETING DATE

June 9, 2014
4:00 -6:00 pm

West-MEC 5487 N. 99th Avenue, Glendale, AZ 85305

