



ACOVA Professional Development “Methods of Teaching CTE”

Meets Certification Requirements for Provisionally Certified Teachers

This course is brought to you as a service of ACOVA

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Methods of Teaching CTE

For years we affectionately called this course *Rookie Training!* This course is designed with input from CTE Directors to ensure that a new CTE teacher would develop the critical skills needed to be successful in their first year.

Dates:

- July 13 9:00 am – 5:00 pm
(Starting at 9:00 allows for travel time for near-by out-of-town participants)
- July 14 8:00 am – 5:00 pm
- July 15 8:00 am – 5:00 pm
- July 16 8:00 am – 4:00 pm
(Ending at 4:00 allows for travel time for near-by out-of-town participants)

Course Projects due to cbertelsen@pimajted.org by July 31, 2015

CONVENIENT: Because teachers will be traveling from all over the state for this course – we’ve redesigned this course allowing it to be completed in just 4 days. Teachers will complete “day 5” by working up to 8 hours from their home or office to completing several meaningful and practical course projects. Many participants complete this work in the evenings while in Tucson! Hotel provides free internet.

CERTIFICATION CREDIT:

This Professional Development activity is a “**Verified A.D.E. Approved Professional Development Activity for CTE Certification.**” This designation allows teachers to count the hours in lieu of 3 college credits per the recently approved CTE certification requirements adopted by the State Board of Education. (45 hrs./3 units). This benefits teachers that are Provisionally Certified under Options A, C, D and E.



ACOVA Professional Development

“Methods of Teaching CTE”

Major Topics:

Philosophy of Career and Technical Education

- CTE: The “Premier” Educational Model
- Components of an Approved Program
- Research: The Effectiveness of CTE
- CTSO’s
- Work Based Learning
- Advisory Committees

Essential Elements of CTE Instruction

- Lesson Design
- Strategies to engage students

Classroom / Lab Procedures

- Developing classroom rules and procedures
- Creating a course syllabus
- Identifying strategies for success
- Tort-Liability – protecting students, school, and teacher

Discipline with Dignity

- Effective Discipline Strategies
- Creating Appropriate Feeling Tone

Career and Technical Student Organizations (CTSO)

- Constitution & Bylaws
- Elections & Officer Duties
- Program of Work
- Intracurricular Nature of CTSO’s

Program Management

- 12 components of an approved CTE program

Course Cost: **\$350 per participant**

Includes: **Lunch and snacks daily (Breakfast included for those at Hotel) Training materials / binder**



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CONFERENCE HOTEL:

Homewood Suites (Formerly Windmill Inn at St. Philips Plaza)

4250 N. Campbell Avenue, Tucson, AZ 85718

Phone: (520) 577-0007 ask for Group Code ACO

Special ACOVA rate \$83 per night plus tax 12.05%

One king or two queen beds in the bedroom plus a small living room with a pull-out sofa-sleeper (queen). Each room has mini-kitchen with microwave, refrigerator, stovetop, sink and cupboards.

Includes breakfast buffet daily with eggs and breakfast meats

Call the Hotel at (520) 577-0007 and refer to the ACOVA Room Block. Please have valid credit card ready to guarantee your reservation.

OR

Guests can logon to Hotel’s website, www.homewoodsuitestucson.com

- Enter Arrival and Departure Dates, the number of rooms and guests at left-hand side of page
- Click on “Add Special Rate Codes”
- Under Group Code, enter “ACO”
- Click on Check Rooms & Rates
- Find your Guest Suite from the options and click “Select”
- Complete the reservation information and have valid credit card ready for guarantee

OR

Guests can click on the following link:

https://secure3.hilton.com/en_US/hw/reservation/book.htm?ctyhocn=TUSSPHW&groupCode=ACO

- Enter Arrival and Departure Dates, the number of rooms and guests at left-hand side of page
- Click on Check Rooms & Rates
- Find your Guest Suite from the options and click “Select”
- Complete the reservation information and have valid credit card ready for guarantee



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Registration Form

- Step #1: Send Curt Bertelsen an email notifying him of the name(s) and summer email address of anticipated participants by **June 4, 2015** at cbertelsen@pimajted.org (For questions call Curt at 520-275-5100)
- Step #2: Reserve your hotel room at the Homewood Suites by **June 4, 2015** and arrange for payment for hotel rooms (PO or Check)
- Step #3: Submit this registration form and payment / PO by **July 11, 2015** to ACOVA (see mailing address below)

Participant Name (s): Participant Email Addresses

1.

2.

3.

District:

School:

CTE Director Summer mailing address:

CTE Director Summer phone number:

CTE Director Summer email address:

Cost: \$350 per person

Includes: Lunch—4 days

All materials and training

Make Purchase Orders or Checks payable to “ACOVA”

Send Registration & Payment to:

ACOVA

4729 E. Sunrise Dr.

PMB 118

Tucson, AZ 85718