



Association for Career and Technical Education of Arizona

Board of Directors Meeting Agenda

Monday, October 23, 2017 4:00 pm – 6:00 pm

West-MEC • 5487 N 99th Avenue • Glendale, AZ 85305

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/939943653>

You can also dial in using your phone.

United States: +1 (571) 317-3112 Access Code: 939-943-653

Welcome

Stephen Weltsch

Call to Order, Establish Agenda and Verify Quorum

Stephen Weltsch

Board Governance

Stephen Weltsch

- **Chris Thomas** – Arizona School Board Association, General Counsel, Associate Executive Director will do a Presentation on Board Governance and Responsibilities.

Approval of September 16, 2017 Minutes

Stephen Weltsch

Treasurer's Report

Dennis Esparza and Shelly York

Action Items:

- Financial Report
- Opening additional accounts to cover monies for FDIC coverage.

**IRS 990 Form and 2016-2017 Taxes to be Filed
Stockwell**

Pam Ferguson and Julie

- Taxes must be filed by November 15, 2017 & Julie Stockwell as Past-President for her will sign for her year in office
- 990 Form Review with ACTEAZ Accountant
- Board Names on our IRS Form so please review. Taxes are on Board Website.
- Sponsorships under \$5000 not listed by name of donor but collectively
- Questions to be answered to maintain Non-Profit status
- Question on Memberships or Stockholders information

Executive Directors

Pam Ferguson, Shelly York

- Region Award Rep from Arizona – Lori Luzier
- National ACTE Conference Calls (Last Tuesday of the Month)
- ACTEAZ Delegates at ACTE Delegate Assembly (Curt Bertelsen, Rachael Mann, Thomas Bogart, and alternate Pam Ferguson)
- ACTEAZ/ACOVA Midwinter Conference (Presentations, Exhibitors, and Silent Auction)
- Quality Commission Report (Pam Ferguson, Cathie Raymond)
- ACTEAZ Website

Awards and Scholarships

Amanda Nolasco, Lisa Doll, Tony York

- Scheduled to go live **November 6, 2017**. This will depend on all current changes being made by programmers. Currently they are working on this project.
- Tony is working on instruction videos on how to complete them also.

CTE Month

Tony York

- Update on Video Contest
- Update on CTE Month

2018 Midwinter

Stephen Weltsch, Pam Ferguson

- Call for Presentations went Live (October 10, 2017)
- Call for Presentations Due (December 15, 2017)
- Registration is Live. Cost is \$260.00 Meals included are: Thursday (Lunch and Dinner) and Friday (Breakfast and Lunch)
- Conference Hotel is Prescott Resort and Conference Center – Rooms are \$99.00 per night plus tax. Suites are \$109 per night plus tax.

Summer Conference 2018

Stephen Weltsch, Pam Ferguson, Shelly York

- **Theme: CTE: Forging Students into Everyday Heroes**
- No Summer Conference Planning Meeting
- Locations of Programs
- Exhibitors
- Sponsorships
- Reservation Sub lists
- Call for Presentations
- Mobile App

ACTEAZ Advocacy Report

Tina Norton

ADE Report

Cathie Raymond

ACTEAZ Premier Series Update

Stephen Weltsch, Shelly York

Affiliate and Special Group Representatives' Reports

(Please make sure you have filled out form for Secretary to include in minutes)

- AATA, Brody McGuire
- ABEA, Gregg Pelka
- AZ Curriculum Consortium, Lisa Doll
- ACOVA, Aron Schmidt or James Grieshaber
- AME, Bernadette Russoniello
- ATIEA, Brady Mitchell
- AZHCEA, Tiffany Brown
- Business / Community Partnerships Mike McAfee
- Community College, James Perey
- Counseling Representatives, Jan Fellow
- FACS Ed, Shawn Morris
- Financial Review, Dean Petersen or Lori Luzier
- Global Pathways Institute, Bill Symonds
- Joint Technical Districts, Amy West
- University Representative, Nicole Hampton
- Workforce Development, Randy Kimmens

Reminder: Please turn in or e-mail report form to Rachael Mann to be included in minutes.

Good of the Order

Stephen Weltsch

Adjournment

Stephen Weltsch

Action Item: Adjournment

Next Meeting Reminder:

January 8, 2018
4:00 pm-6:00 pm
West-MEC