Record of Minutes
Board of Directors Meeting
Monday, January 9, 2017
4:00 pm - 6:00 pm
West-MEC

In Attendance

Executive Board Members Present:
Lisa Doll, Julie Stockwell, Dennis Esparza, Amanda Nolasco, Cathie Raymond, Stephen Weltsch

Board of Directors Members Present:
Jan Brite, Jan Fellow, Nicole Hampton, Tina Norton, Oscar Olivas, James Perey, Jennifer Ray, Sharon Metzger, Mike Neu, Christine Nelson

Fellows Present:
Denise Saldamando, Rahsaan Bartet, Thomas Bogart, Jessica Reinsch, Melissa Drake, Katie Kostreva, Kristina Guy, Tracy Robinson, Tim Mayfield, Rachael Mann

Consultants Present:
Mary Anne Berens, Pam Ferguson, Shelly York, Tony York

Welcome and Call to Order

Meeting called to order at 4:05 pm by Julie Stockwell at West-MEC. Quorum verified.

Members were welcomed by Julie Stockwell.

Consent Agenda

- Approval of Minutes from October 24th Board Meeting
- National ACTE Membership - Please make sure you are National Members
- Contracts will be signed for:
  - Prescott Resort for 2018 Mid-Winter
• Exhibitor Contracts for Drayage and Electrical
• Computer Lab for Summer Conference Contract to be signed yet
• Arizona Corporation Paperwork for 2017-2018 is being signed and filed

**Action Item: Approval of Consent Agenda**

Motion made by Dennis Esparza and seconded by Cathie Raymond. All approved.

**Treasurer's Report**

• Available in the live binder – suggest to open prior to meeting
• Full report at Mid-Winter Conference
• Nothing new to report
• Review of Accounts
• 1099’s will be sent to the accountant to make January 31st Deadline

**Action Items: Approval of review of accounts and 1099’s sent to accountant**

Motion made by Oscar Olivas and seconded by Lisa Doll. All approved.

**Arizona Legislative Report to the Board**

• Tina Norton reviewed items at the Governor’s lunch
• CTE was mentioned
• $24 million in the surplus
• Republicans and Democrats disagree on how the money should be used
• Discussed the 4,5,6 plan
• Speaker of the House promised transparency
• Committees (Task Force J TED and Quarterly Meeting) for SB 1525 meets regularly – had some negative tones
• Words and actions aren’t matching
• Still have a lot of advocacy work to do
• Still need to show positives of CTE to our elected officials
• CTE has a positive product that we need to continue to highlight
• Continue to stress that relationships matter
• Julie Stockwell reviewed ACTEAZ Advocacy agenda
• Sign up for the advocacy emails – remember to use personal email
• Policy briefs written on the advocacy emails will come out soon

**Leadership Continuum Initiative Update**

• Visit the website: [www.azcteleads.org](http://www.azcteleads.org)
• Like us on Facebook and Follow us on Twitter
• Continuing to work on Counselor Page update and Counselor Professional Development
• Share You Campaign – Be a mentor
ADE Report

- Several vacancies at ADE
- Monitoring - moving on. The process is going well and ADE appreciates everyone’s flexibility. They are on target.
- Business and Industry Certifications. Working on revisions to add to the list right now. Not removing any certifications from the list.
- Working on planning CTE Administrators’ Meeting for Prescott
- Reiterated the appreciation for support and patience from the local districts during transition and vacancies.

Elections for 2017-2018 President-Elect, Vice President, and Secretary

- Three positions open
- Ideal – Two candidates per position
- Encouraged people to apply especially Fellows and Affiliates

Executive Directors Report

- Governor’s Proclamation for CTE Month has arrived
- Let Pam know if you are attending NPS
- Send handouts to Pam that you would like in the binder for NPS
- Region V: Arizona state winners can apply for Region V, applications are due March 1, 2017, must answer two question in a video, looking for Call for Presentations, and Hall of Fame nominees. Check website for up-to-date information.
- Mid-Winter: Program is done, 24 speakers, Fellows are working on the auction, and Jane Oates is the keynote. Please register is you are planning on attending.

ACTEAZ Premier Series Report

- Since last meeting the following districts/areas have had classes: CAVIT – IBP Review (12 attendees), Chandler – Effective Demonstrations (14 attendees), Tempe Union – CTSO/WBL (15 attendees) and Sierra Vista – Technical Reading (11 attendees)
- Classes coming soon: Chandler – Instructional Best Practices (January), Sierra Vista – Performance Literacy (January), Page – Lab Safety and Management (January), Chinle – Work-Based Learning (February), Chandler – Work-Based Learning (February), and Cottonwood – CTSO Advisor/Work-Based Learning (February)
- Great response from ACTE National regarding out Alternative Pathway to certification
- Call from Portland regarding article in Education Week and work in our state
• Working on vetting new instructors
• Still scheduling trainings based upon time and availability.
• Grant was approved. We can start billing. First quarter has ended.
• Jan Brite from ADE acknowledged the critical relationship between ACTEAZ and ADE for Professional Development. She refers a lot of districts to ACTEAZ for the Premier Series.

ACTEAZ Fellows Program Update

• Met in December
• Application is now online. Due April 21st
• Fellows will talk to CTE Directors at Mid-Winter
• Summer Conference – 2 sessions and a booth
• Looking forward to auction at Mid-Winter Conference

Curriculum Consortium Update and Partners

• Curriculum guides are phasing out
• Working on blueprints
• Working with ADE
• Working with districts on Scope and Sequence – 7 programs in February

Summer Conference    Discover CTE. Create Your Future

• Reviewed the new procedures for room reservations: more rooms available, must stay 3 nights if requesting to stay Friday or Saturday at the Westin
• We will work with presenters on their room needs
• Looking for new exhibitors
• Looking for a keynote - we have many applications and we are reviewing them now

Summer Conference Awards Update

• Due date is February 28th
• Notice will go out to remind people to nominate
• Reviewed membership rules
• Need readers/judges for the awards: contact Stephen Weltsch if interested
• Remember to follow all instructions
• Junior High usually has a low turnout due to limited number of programs
**ACTEAZ Student Scholarships**

- ACTEAZ, AOAC, ACOVA will offer student scholarships this year
- Waiting confirmation to see if JTEDs are going to offer a scholarship

**ACTEAZ Website**

- CTE month theme is up
- Video deadline is approaching
- Like us on Facebook/Follow us on Twitter
- New posters are online and ACTE National is also using them

**Reports by Affiliates and Special Group Presentations**

- AATA (Reta Yanik) – December was the first round at state. We had high numbers. Smooth transition to the new leader. Currently holding officer elections. Sharon Metzger reported
- ABEA (Rebecca McGinnis) – No report submitted
- ACOVA (Jennifer Ray) – Board meeting in December. Planning Camp M&M.
- AME (Ashley Fergus/Joe Parone) – No report submitted
- ATIEA (Oscar Olivas) – Reorganizing our association. Organizing a retreat in February in Tucson to create a 3 year strategic plan.
- AZHCEA (Jeff Wooley/Tiffany Brown) – No report submitted
- Business/Community Partnerships (Mike McAfee) – No report submitted
- Community College Occupational Administrators (James Perey) – Finger on the pulse of the new administration. Nationwide trending decline in community colleges but seeing increase enrollment in CTE.
- FACS Ed (Sean Morris) – No report submitted
- Fellowship Program (Christine Nelson, Jessica Reinsch, Michael Neu, Sharon Metzger) Met in December. Application is now online. Due April 21st. Fellows will talk to CTE Directors at Mid-Winter. Summer Conference – 2 sessions and a booth
- Financial Review (Dean Petersen) – No report submitted
- Guidance and Counseling ASCA (Jan Fellow) – Continuing professional development with ADE and CTE. State-wide ECAP trainings continuing. Three counseling sessions at Mid-Winter.
- Joint Technical Districts (Jeramy Plumb) – No report submitted
- University Representative (Nicole Hampton) – No report submitted
- Workforce Development (Randy Kimmens) – No report submitted
Good of the Order

- Fellows will meet immediately following meeting
- Excited for DECA regional judging coming up
- Marana is hosting a big event at Pima CC for 8th graders
- Thank you for coming tonight and for all that you do

Adjournment

Motion to adjourn by Dennis Esparza and Seconded by Cathie Raymond. Motion passed. Meeting adjourned at 5:48 pm.

Minutes Respectfully Submitted for Approval by:

Amanda Nolasco, ACTEAZ
Secretary

Approved: February 3, 2017