



Record of Minutes

Board of Directors Meeting

Monday, October 24, 2016

4:00 pm – 6:00 pm

Maricopa CC District Office

In Attendance

Executive Board Members Present:

Lisa Doll, Julie Stockwell, Dennis Esparza, Amanda Nolasco, Cathie Raymond

Board of Directors Members Present:

Tiffany Brown, Jan Fellow, Nicole Hampton, Jennifer Kaufman, Mike Neu, Bernadette Russoniello, Dean Petersen, Jeramy Plumb, Jennifer Ray, Jeanne Roberts, Reta Yanik

Guests Present:

Julie Stiak

Fellows Present:

Melissa Drake

Consultants Present:

Mary Anne Berens, Pam Ferguson, Shelly York, Tony York

Welcome and Call to Order

Meeting called to order at 4:10 pm by Julie Stockwell at Maricopa CC District Office. Quorum verified.

Members were welcomed by Jennifer Kaufman and Julie Stiak. ACTEAZ thanked Maricopa CC District Office for use of the facilities.

New members were welcomed and introduced.

Consent Agenda and Informational Items

Action Item: Approval of Minutes from September 10, 2016 Board Meeting

Motion made by Lisa Doll and seconded by Dennis Esparza. All approved.

Treasurer's and Financial Review

- Available in the live binder
- Everything is current and on track
- Closed one account that was approved at September meeting
- Future hotel contracts for Summer Conference do not need to be listed as an Association Liability. According to GAP they are not high risk, per our accountant.
- Adjusting budget line items to fit needs as we go along.
- Decision to keep traditional Quicken software and not use the online Quicken Books

IRS 990 Form and 2015-2016 Taxes to Be Filed

- Taxes are done – due November 15, 2016
- Taxes up and client copy will be in the Live Binder for the Board to review
- All Board Members have to be listed in the taxes
- Let Sponsors know we are not a 501C3 – not deductible
- List sponsors who give over \$5000. If give less than \$5000 they are not listed
- Certain questions we have to answer every year. Pam encouraged members to read and ask any questions
- Lisa Doll will sign because it was the year of her presidency

Executive Director's Report

- Lori Luzier will serve as the Region Award Representative for Region V for Arizona
- Reminder to members that notifications of meeting, agendas and minutes are in the live binder and on the website
- Temporary renewal of Perkins was approved
- Reviewed and thanked members who are presenting at ACTE Vision in Las Vegas
- Recognized Jerry Ellner for his ACTE award
- Reviewed the 3 delegates to attend the meeting at ACTE Vision in Las Vegas
- Mid-Winter Updates: 3 strands (Administration, Counseling, and Teacher), Call for Presentations is open, Online registration is open, still looking for exhibitors, Thomas Bogart will run the auction with the Fellows, and reminded members that all monies raised by the auction goes to student scholarships
- Reviewed the Quality Commission Report – the Career Ready Stakeholder Group and the Quality Commission Group will combine to be more interactive and productive
- Reminded members to check website frequently for valuable updates

Summer Conference 2017 Conference

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- First meeting at ADE on October 25, 2016 @ 4:15 to accommodate teachers
 - Steering Committee comprised of ADE leadership, ACTEAZ officers, CTSO/Affiliate leadership to make decisions about conference
 - Mobile App had a great response last year. Looking for a sponsor for the 2017 App
 - Working on some updates due to i-phone issues. Changes have to be re approved by Apple to reload the App.
 - Some changes will occur with session management. Will be discussed at 1st meeting.
 - Exhibitors must provide certificate of insurance
 - Continuing to look for new sponsors. Researching the legality of sponsorship vs. partnership
 - Working with hotels on presenter room concerns and getting more rooms. New management at the Westin and building new relationships.
 - Nighttime activities will no longer be in the book or available in registration. Off-site nights will need to provide their own insurance and each affiliate will have to coordinate their own schedules and payments.

ACTEAZ Advocacy Report

- Julie Stockwell thanked Tina Norton for all of her work
- Waiting for election results in November
- Encouraged members to invite elected officials to come see programs and encouraged members to do their research and vote
- \$29 million was returned to JTED – Many are working many hours to be sure they're in compliance
- Audit committees are still reviewing programs
- Jeanne Roberts will update on CTE certification process
- Recognized Senator Shooter for all of his support for CTE
- JTED report will be given by Jeramy Plumb
- Contact form is on the website to join for advocacy alerts
- Encouraged affiliates, Fellows, and ACOVA members to join
- Reminded members to use their home email accounts and we don't sell your information

ADE Report

- JTED Implementation
- Eligibility of programs is still being reviewed
- 53 have met all requirements and have industry certification
- 5 have met without industry certification but have qualifications for employment
- 7 programs not eligible for JTED funding
- 7 programs not reviewed
- 1 program was placed on hold by a joint legislative committee
- A lot of conversation has been going on about the Technical Skills Assessment
- Senator Farley doesn't believe any of the programs should be defunded
- CTE Task Force met on October 13, 2016 which included 3 senators, 3 state representatives, 3 JTED Superintendents, and EVIT Board Member
- The CTE Task Force may change with the election results. They have another meeting in November.
- CTE Spotlight – Phoenix Union – Dr. Gestson spoke about their successes and challenges
- Meetings are open for people to attend for viewing purposes only
- ADE is continuing to monitor programs state-wide. Schedule has been made until 2018.
- CTE Directors Meeting will take place on November 3, 2016 to discuss 2018 program list and assessment blueprints
- State Directors meeting was in Baltimore. “Deliverology” is the new buzz word for implementing change.
- Gave updates on the CTE Presidential Scholarship: 38 applicants made the cut. Thanked Lisa Doll for her help as the ACTEAZ representative.
- Reviewed the CTSO Fall line-up.
- State Board of Education is continuing to look at the A-F Accountability system and adding career readiness

ACTEAZ Premier Series Report

- Waiting for final word on grant for 2017
- Finished last year's grant. Everything has been collected and submitted.
- Due to JTED requirement, Mary Anne is very busy
- Many upcoming dates to teach classes
- Rural communities are very appreciative
- New certification rules by ADE

Leadership Continuum Update

- Website continues to be updated and cleaned up
- Working on the counselor series with ADE
- Sent out a survey to counselors state-wide for input
- Working on certification piece of website

Fall Retreat Results for Additional Strategic Plan Goals

- Reviewed the 4 themes
- Will continue to work with members to accomplish the goals

ACTEAZ Fellows Program Update

- Working on Mid-Winter activities. Meeting in December.
- 2 Fellows Session at Mid-Winter for Fellows
- Thomas Bogart will spearhead the auction. E-blast will go out, flyer is on the website and it will be promoted at the CTE Local Directors Meeting

By-Laws Review Report

- Working on review of the by-laws policies and procedures. Will bring to the Board of Directors one updates for approval.

Reports by Affiliates and Special Group Presentations

- AATA (Reta Yanik) – National convention for FFA just ended. Arizona did well and placed 4th along with individual winners. Getting ready for next year’s convention.
- ABEA (Rebecca McGinnis) – No report submitted
- ACOVA (Jennifer Ray) – Fall conference is next week. Reminded people about the Share You campaign.
- AME (Ashley Fergus/Joe Parone) – Winter Conference will take place January 26 – January 28. Registration is now available for AME. Bernadette Russoniello reported for AME.
- ATIEA (Oscar Olivas) – No report submitted
- AZHCEA (Jeff Wooley/Tiffany Brown) – Increase in membership. Looking to create a Teacher of the Year award. Holding a planning meeting to discuss best practices.
- Business/Community Partnerships (Mike McAfee) – No report submitted
- Community College Occupational Administrators (James Perey) – No report submitted
- FACS Ed (Sean Morris) – No report submitted
- Fellowship Program (Christine Nelson, Jessica Reinsch, Michael Neu, Sharon Metzger) – Getting ready for Mid-Winter Conference and excited about the auction.
- Financial Review (Doug Petersen) – Meeting with Shelly York to map out financial review
- Guidance and Counseling ASCA (Jan Fellow) – Career Ready professional development by ADE is now available for a low cost. Counselors provided input to ESSA for the state plan. Looking for more counselors to present at conferences.
- Joint Technical Districts (Jeremy Plumb) – Getting ready for upcoming legislation. SB1525 and the cleanup language. There is a task force looking at a new A-F Accountability session that will include CTE.

- University Representative (Nicole Hampton) – All three universities will now offer a B.A. in Fashion Merchandising and Design in fall 2017. There is an articulation agreement with the community colleges.
- Workforce Development (Randy Kimmens) – Looking to partner better with JTEDs. Meeting with EVIT and West-MEC. Report by Jennifer Kaufman

Good of the Order

- Mike Neu commented on the good news if we are looking to mirror Arizona off the Kentucky, Ohio and Florida model
- Look for an article in Education Week featuring Clyde McBride
- Julie Stockwell and Cathie Raymond thanked everyone for attending and thanked Maricopa CC District Office for hosting our meeting

Adjournment

Motion to adjourn by Lisa Doll and Seconded by Dennis Esparza. Motion passed. Meeting adjourned at 5:42 pm.

Minutes Respectfully Submitted for Approval by:

*Amanda Nolasco,
ACTEAZ Secretary*

Minutes approved by Board January 9, 2017