



Board of Directors Meeting Agenda
Monday, October 24, 2016, 4:00 pm to 6:00 pm
Maricopa Community College District Office - Board Room
2411 West 14th Street, Tempe, Arizona

Please join my meeting, Monday, October 24, 2016 at 4:00 PM US Mountain Standard Time.

<https://global.gotomeeting.com/join/425782429>

Dial +1 (408) 650-3123

Access Code: 425-782-429

Audio PIN: Shown after joining the meeting

Meeting ID: 425-782-429

Welcome All

Julie Stockwell

Self - Introductions of Attendees

Julie Stockwell

Call to Order, Establish Agenda and Verify Quorum

Julie Stockwell

Consent Agenda (Voting Items)

Julie Stockwell

- These are items to vote on as well as notification to the Board on events.
- Approval of September 10, 2016 Board Minutes

Treasurer's Financial Review

Dennis Esparza and Shelly York

- Financial Report
- Discussion with Accountant online items and record keeping

IRS 990 Form and 2015-2016 Taxes to be Filed **Pam Ferguson and Lisa Doll**

- 990 Form Review with ACTEAZ Accountant
- Lisa Doll, as Past-Presidents, signs for her year in office
- Board Names on our IRS Form please review
- Sponsorships under \$5,000 not listed by name of donor but collectively
- Questions to be answered to maintain Non-Profit Status
- Question on Memberships or Stockholders information
- Taxes must be filed by November 15th, 2016
- Taxes are in Board Live Binder for your Review

- Region Award Rep from Arizona – Lori Luzier
- Notification of 2016-2017 ACTEAZ Board Meeting Schedule in livebinder and on website
- Renewal of Perkins Funds Report
- National ACTE Conference Calls (Last Tuesday of the Month)
- ACTEAZ Presenters at Vision Conference in Las Vegas
 - Benjamin Barth
 - Patti Beltram
 - Frank Coloma
 - Rachael Mann
 - Clyde McBride
 - Amanda Nolasco
 - Joby Thompson
 - Paulette Wilson
 - Anne Wisener
 - Jeffrey Wooley
 - Mr. Ellner as the 2017 ACTE Champion of the Year from UTI in Arizona (ACTE Champion of the Year)
 - ACTEAZ Delegates at ACTE Delegate Assembly (Julie Stockwell, Cathie Raymond, Lisa Doll and Alternate Heather Webb)
- ACTEAZ/ACOVA Mid-Winter Conference (Presentations, Exhibitors, and Silent Auction)
- Quality Commission Report (Pam, Jeanne, Mike, Lisa, and Stephen)
- ACTEAZ Website www.acteaz.org

Summer Conference 2017 Conference Pam Ferguson, Julie Stockwell, Shelly York, All

- Summer Conference Meeting October 25 at ADE beginning at 4:15 pm
- Composition of Summer Conference Steering Committee
- Mobile App
- Changes for 2017 Conference
- Exhibitors and Certificates of Insurance
- Sponsorships
- Working on Presenter Hotel Rooms Procedures
- Westin Hotel Rooms Discussion
- Nighttime Activities not on site at hotels Discussion
- Other Items

ACTEAZ Advocacy Report

Tina Norton, Jean Roberts, Julie Stockwell

- Thanks to Tina for being our Lobbyist
- Officers updates registered with Secretary of State passed at Fall Retreat
- Review of the new Legislative Session
- New Requirements with passage of the 29 million back to JTED's
- Audit Committee JTED Requirements
- CTE Certification Report
- Honoring Senator Shooter for his award- Julie presented at his office
- JTED Report
- Certification Report
- Contact trees for advocacy within association and within affiliates

ADE Report

Jeanne Roberts

- CTE Director's Meeting
- Quality Commission and Stakeholders Meeting
- Updates at ADE
- New Procedures Update, if any
- ADE & SB1525 Procedures

ACTEAZ Premier Series Report

Mary Anne Berens

- Premier Program Series Grant Continuation
- Premier Series Schedule
- Report on this Program statewide

Leadership Continuum Update

Lisa Doll and Mary Anne Berens

Fall Retreat Results for Additional Strategic Plan Goals

Julie Stockwell

- Summary of Board Suggestions Plan Additions
- Basic Strategic Plan Base Goals
 - Building Advocacy
 - Bridging ACTEAZ and Affiliates
 - Expanding Industry Partnerships
 - Promoting Membership

ACTEAZ Fellows Program Update and Sharon Metzger

Christine Nelson, Mike Neu, Jessica Reinsch

- Updates on Activities
- Mid-Winter Silent Auction

Reports by Affiliates and Special Group Representatives

Julie Stockwell

Please make sure you have filled out form for Secretary to include in the minutes or Please fill out electronic form to send to Amanda Nolasco for Minutes.

Affiliate and Special Representative Reports.

- AATA (Reta Yanik)
- ABEA (Rebecca McGinnis)
- ACOVA (Jimmy Wojcik/Jennifer Ray)
- AME (Ashley Fergus/Joe Parone)
- ATIEA (Oscar Olivias)
- AZHCEA (Jeff Wooley/Tiffany Brown)
- Business / Community Partnerships (Mike McAfee)
- Community College Occupational Administrators (James Perey)
- FACS Ed (Sean Morris)
- Fellowship Program (Christine Nelson, Mike Neu, Jessica Reinsch, Sharon Metzger)
- Financial Review (Dean Petersen)
- Guidance & Counseling (Jan Fellow)
- Joint Technical Districts (Jeramy Plumb)
- University Representative (Nicole Hampton)
- Workforce Development (Randy Kimmens)

Good of the Order

Julie Stockwell

Adjournment

Julie Stockwell

**ACTEAZ Next Meeting
Monday, January 9, 2017
4:00 pm – 6:00 pm
West-MEC**